



Backyard Chicken License Application

Chapter 6, Article II, Division 4 Village of Jackson Municipal Code

License Fee (Initial Application) - \$75.00

License Fee (Renewal) - \$25.00

Late Fee (After Dec. 31st) - \$10.00

APPLICANT INFORMATION

Applicant Name

Property Owner Name

Address

Parcel No. WI Livestock Consortium Registration No.

Phone No. Email

Number of Chickens (Four Maximum) Breed(s)

SUBMITTAL REQUIREMENTS Required for all new and renewal license submittals.

- Attach Proof of Registration with the Wisconsin Dept. of Agriculture.
- Comprehensive Site Plan detailing property boundary lines, locations of existing structures, including those immediately adjacent on neighboring properties, proposed location of coop and pen areas.
- Please review the list of items below which outline the requirements to maintain a license:
 - Application fee
 - Name and address of applicant(s)
 - Number of chickens to be kept by applicant(s)
 - Wisconsin Livestock Consortium Registration number and proof of registration
 - Written consent from all abutting property owners (please use the Village of Jackson's "Chicken License Adjacent Property Owner Acknowledgement Form")
 - Location of property lines
 - Distances from all adjacent structures
 - Location and dimensions of the proposed chicken coop and run on the property
 - Size of coop (in square feet)
 - Any other items requested

APPLICANT'S ACKNOWLEDGEMENT Please read thoroughly before signing and dating.

- I hereby apply for a license for a backyard chicken license, from the date the license is approved until December 31st of the licensing year applied for, unless sooner revoked, subject to limitations imposed by Wisconsin Statute and Village of Jackson Municipal Code, and all acts amendatory thereof and supplementary thereto.
- I hereby acknowledge and agree the application and license are subject to all regulations of the Village of Jackson Code of Ordinances.
- I hereby agree to comply with all regulations and understand that if those regulations are not met, citations may be issued, forfeitures may be imposed, and the Village may revoke the license.
- I am aware the application fee is non-refundable if the license is not granted and payment is due at the time of the application. I understand there is no proration of fee for a partial year.
- I hereby understand that this license is a privilege, not a right, and that the application must be filled out accurately, honestly, and completely. Failure to do so may result in the denial of this application.
- I hereby acknowledge and agree to meet and provide the requirements listed above and failing to do so will result in the application be administratively denied.

Applicant Signature & Date



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SITE PLAN

- Please use the space below to show the following elements: 1) description, drawing, brochure, or photograph of the coop/structure, 2) property boundary lines, 3) location of all existing structures, including those on adjacent properties, 3) location and dimensions of the proposed coop and run, 4) distance between all structures and property lines, 5) distance between all structures and other structures, and 6) drawings do not need to be to scale, but dimensions must be included. *You may attach a separate document, if needed.*

CLERK - OFFICE USE ONLY

Date Received	<input type="text"/>	Date to Building Inspection & Zoning Department	<input type="text"/>
Payment Information	<input type="text"/>		
Approved/Denied	<input type="text"/>	Clerk Signature & Date	<input type="text"/>
License No.	<input type="text"/>	Expiration Date	<input type="text"/>

BUILDING INSPECTION & ZONING - OFFICE USE ONLY

Date Site Plan Reviewed	<input type="text"/>	Approved/Denied	<input type="text"/>
Director's Signature & Date	<input type="text"/>		
Additional Comments	<input type="text"/>		
<input type="text"/>			



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BACKYARD CHICKEN LICENSE REQUIREMENTS

- If an application is approved and a license is granted, the keeping of chicken is subject to the following:
 - No person shall keep a rooster.
 - No person shall slaughter any chicken within the Village limits.
 - Chickens shall be provided with fresh water at all times and adequate amounts of feed.
 - Chickens shall be provided with a sanitary and adequately sized enclosure, or coop, and shall be kept in an enclosure or a sanitary and adequately sized and accessible fenced enclosure, including fencing or other covering to prevent the chickens from flying out of the enclosure.
 - Chicken coops shall be constructed in a workman-like manner, be moisture-resistant, and either be raised off the ground or placed on a hard surface such as concrete, patio block, or gravel.
 - Chicken coops and enclosures shall be cleaned of hen droppings, uneaten food, feathers, and other waste daily and as necessary to ensure that the coop and yard area do not become a health, odor, or other nuisance. In addition, the chicken coops and enclosures must be thoroughly ventilated, predator-proof, and be of sufficient size to admit free movement of the chickens, designed to be easily accessed, cleaned, and maintained by the owners and must be at least two square feet.
 - All chickens kept pursuant to this section shall be free of disease.
 - The total area devoted to keeping chickens may not exceed 80 square feet.
 - No part of any enclosure shall be located closer than 40 feet from any residential dwelling on an adjoining lot. No part of any enclosure may be located closer than ten feet from any lot line. No part of any enclosure shall be located nearer than 25 feet from a navigable waterway. No part of any enclosure shall be located closer than 25 feet to the residential dwelling on the same lot.
 - No enclosure may be located in the front or side yard area of a lot.
 - No one may keep any chickens in a manner that causes a nuisance, unhealthy condition, or public health threat.
 - The chickens shall be shut into the chicken house at night, from sunset to sunrise.
 - During daylight hours, the adult chickens shall have access to the chicken house, and, weather permitting, shall have access to an outdoor enclosure on the subject property, adequately fenced to contain the chickens and to prevent access to the chickens by dogs or other predators. Additional permits may be required for any fencing exceeding 24 feet.
 - Stored feed must be kept in a rodent and predator-proof container.



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ADJACENT PROPERTY OWNER ACKNOWLEDGMENT FORM

Applicant Name

Applicant Address

ACKNOWLEDGEMENT OF ADJACENT PROPERTY OWNER

- I/We, hereby acknowledge that I/We are the owner(s) of a property that adjoins the property addressed above. I/We understand that the applicant is requesting a Village license to keep chickens in their backyard. I/We hereby acknowledge that I/We have reviewed and understand the Backyard Chicken Ordinance in its entirety.

Owner Name(s)

Owner Address

Phone Number Email

I/We **DO NOT** object to this application for chickens at the property addressed above.

I/We **DO OBJECT** to this application for chickens at the property addressed above for the following reason(s):

Owner Signature & Date

Owner Signature & Date

IMPORTANT INFORMATION FOR APPLICANT

- The license applicant must obtain a signed acknowledgment form from each abutting property owner.
- Completed "Adjacent Property Owner Acknowledgment" forms must be submitted, along with the chicken license application, to the Village Clerk.