



**Inspection & Zoning Department**

W194 N16660 Eagle Drive, Jackson, WI 53037

[www.villageofjacksonwi.gov](http://www.villageofjacksonwi.gov)

P: 262.677.9696

**EROSION CONTROL PERMIT**

APPLICATION DATE: \_\_\_\_\_, 20 \_\_\_\_\_

PERMIT #: \_\_\_\_\_ - \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_ Jackson, WI

- 1&2 Family
- Multi-Family
- Commercial
- Industrial
- Manufacturing

PROPOSED ACTIVITY: \_\_\_\_\_  
*(Describe the proposed activity: i.e. New Construction, Addition to Home, Stormwater Utility Work, etc.)*

**OWNER INFORMATION**

Name(s) \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell/Home Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**CONTRACTOR INFORMATION** *(If owner put "SELF")*

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact \_\_\_\_\_ Office Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mobile Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

**EROSION CONTROL METHODS TO BE IMPLEMENTED** *(Check each item included on erosion control plan)*

- Silt Fence
- Inlet Protection
- Sediment Bale Barrier
- Stone Tracking
- Erosion Mat
- Ditch Checks
- Channel Erosion Mat
- Sediment Trap
- Vegetative Buffer
- Mulch/Straw
- Seeding / Hydro-seeding
- Sediment Trap Non-Channel
- Dust Control
- Site Diversion
- Dewatering
- OTHER: \_\_\_\_\_

*By signing this application, applicant certifies that they have read, understand, and will implement and maintain the erosion control and stormwater management plan(s) in accordance with applicable state and local regulations. Failure to comply with said regulations, in whole or in part, may result in the Issuance of a STOP WORK ORDER and/or revocation of permit(s). Permit expires 18 months from date of issuance or upon stoppage of work for a period of 90 days or greater. PENALTY FEES SHALL BE APPLIED FOR FAILURE TO OBTAIN PERMIT PRIOR TO COMMENCING WORK.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EROSION CONTROL FEE SCHEDULE**

- Residential** (1&2 Family Parcels)      \$150.00 / Parcel
- Multi-Family**      \$300.00 / Building  
*plus \$5 per additional 1000 sq. ft. (\$2000 Max)*
- Commercial/Industrial/Manuf.**      \$300.00 / Building  
*plus \$5 per additional 1000 sq. ft. (\$2000 Max)*

<i>For Office Use Only</i>	
<b>Amount:</b> \$ _____	
<b>Date Received:</b> _____	
<b>Payment Type:</b> CH / CC / CASH	
<b>Check/Rcpt. #:</b> _____	
<b>Received By:</b> _____	

## **EROSION CONTROL PERMIT & SUBMITTAL GUIDE**

### **General Information**

Every ground disturbing project must have a site-specific erosion control and stormwater management plan which utilizes Best Management Practices to avoid or minimize soil, sediment, and pollutants from being carried off-site during and after construction activity in accordance with State of Wisconsin Statutes, Section NR 216 and NR 151 Wis. Admin Code.

Construction sites with ground disturbing activities that are of one-acre or more, must submit a WRAPP (NOI) application to the WI-DNR at least 14 working days in advance. Issuance of a local erosion/stormwater permit is contingent upon proof of DNR permit issuance.

### **Plan Requirements**

The Contractor may utilize the plan set for this contract or provide a site diagram. The following information shall be included:

- The scale of the drawing (not less than 1" = 100 feet)
- A north arrow (towards the top or to the right of the plan)
- The name of all project streets and streets abutting the project
- Approximate location of all existing and proposed drainage structures
- The direction of water runoff (flow arrows)
- The limits of construction
- The approximate location of all erosion control devices
- Areas where vegetation will be disturbed and re-established
- For non right-of-way projects, locate watershed areas of overland and concentrated flow. Include area sizes in acres and representative soil type of disturbed areas.

### **Erosion Control Practices**

#### **Material Requirements:**

1. Products for erosion and sediment control must meet [WI DOT Technical Standards](#) for approved materials. *(Caution: Some items sold in home centers do not meet the required standards.)*

#### **Sequencing:**

1. Proper sequencing of erosion control and stormwater management methods must be followed through for the duration of the project in accordance with Best Management Practices.

#### **Stormwater Inlet Protection:**

1. Any structure that is connected to the drainage system shall be protected from sediment entering the system.
2. All stormwater inlets adjacent to, and on the project site, shall have type M inlet protection.
3. If the frame of any stormwater inlet is removed or openings are in the masonry and stormwater may enter, the protection device should be changed to a type R.
4. Any manholes that the frame is removed or where openings are in the masonry and stormwater may enter shall have a type R erosion control.

#### **Temporary Storage Piles:**

1. Storage of erodible materials (i.e. gravel/dirt) should not be closer than 25 feet from a roadway or drainage way. If placed in the right-of-way, the stockpiles shall not be placed closer than 100 feet of an unprotected storm drain. Covering or surrounding with straw bales, silt fence or other measures, shall control erosion from stockpiles existing less than ten (10) days. Stockpiles existing longer than ten (10) days shall be seeded and mulched.

**Tracking:**

1. The project and surrounding roadways shall be kept free from materials that may enter the drainage system. Tracked roadways shall be cleaned immediately by means other than flushing with water.
2. Tracking pads at ingress and egress points may be used to help control tracking of sediment onto roadway surfaces. The pads shall be constructed with a minimum of 2-inch size stone, 8-feet wide and a minimum of 50-feet long.
3. The project roadways should be cleaned on a daily basis. Cleaning shall be done by means other than flushing with water.

**Sediment Control Location:**

1. The "[Wisconsin Construction Site Best Management Practices Handbook](#)" should be consulted for proper guidance on the use of silt fence, straw bales, waddles, and other planned practices that minimize the amount of sediment leaving the site.

**Dewatering:**

1. Water containing particles of 100 microns or greater shall be treated by use of temporary sediment basins or other devices designed to remove particles of 100 microns or greater.

**Vegetation:**

1. The construction activity should be staged as to limit the amount of time vegetation is stripped and reestablished.

**Inspection and Maintenance:**

1. A schedule for maintaining all erosion control devices is necessary to maximize the effort of limiting sediment from entering the drainage system.
2. All devices should be checked and maintained after a rainfall event that totals 0.50 inches.
3. All devices should be checked and maintained at least once a week.
4. A Minimum of 70% vegetative cover or permanent methods shall be in place PRIOR to removal of BMP's.