

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: December 16, 2022  
Re: Weekly Update



### **Police Department**

This week, the Jackson Police Department (JPD) joined students at the Jackson Elementary School for “Lunch with the Law”. Students had earned the opportunity to have lunch with Officers Joerger and DeMaa by displaying behavior that is safe, responsible, and respectful. JPD also provided a tour of the police department for the local lion, tiger, and wolf boy scout packs on Monday. Officer Gerke attended an “Introduction to Crime Prevention” three-day comprehensive course, which is designed to address local community needs ranging from physical security to violence prevention. Officer Gerke was able to attend this high-level training thanks to a scholarship from the Wisconsin Association of Crime Prevention Practitioners.

On Friday evening, officers were called to a welfare check at an apartment on Ridgeway Court. A neighbor reported hearing the sound of a burner igniting on a stove for a long period of time. Officers arrived and found an adult woman sleeping on the kitchen floor. Officers located controlled substances and the 42-year-old Jackson woman was taken to the Washington County Jail. On Sunday afternoon, an officer located a stolen U-Haul truck. The officer stopped the truck, and it was towed to the City of Milwaukee, where it had been reported stolen; the matter is under investigation.

### **Fire Department**

Last week, Jackson Fire and EMS personnel (JFD) conducted 14 fire code compliance inspections and responded to a total of 20 calls, which consisted of 16 medical calls and four (4) fire calls. The fire calls included two (2) alarms, a gas leak, and a structure fire in Hartford. The Hartford Fire Department had two (2) house fires at the same time, which required assistance from several departments.

Monday night training entailed an officer meeting. The main topic discussed was adjusting the schedule for 2023. It is our plan to have an Incident Commander on staff at all times, due to the increase in call volume. The Battalion Chiefs and Captains will have a rotating shift, which will help increase response times to the scene. They will also be responsible for all second out ambulance calls. The recent PAA study talked about duty groups; this is the plan for a trial period and will suffice until we know if it will work for our department.

Promotions are in full gear for the Full-Time and the Assistant Chief’s position. JFD also have a Battalion Chief and several Motor Pump Operator positions open that are planned to be posted early January 2023. The posting for the full-time firefighter/paramedic vacancy is planned to be available within 1-2 weeks. Please visit the [Village Website Employment Opportunities](#) for the most up-to-date job postings available.

### **Parks and Recreation**

This week, the home Christmas Decorating Contest judging occurred on Monday and voting concluded on Thursday. A winner will be announced by Jackson Community Center (JCC) Staff, soon! On Wednesday, the WPRA Region IV Business Meeting and holiday luncheon occurred. As a reminder, the JCC will host New Year's Eve Pickleball games on December 31<sup>st</sup> from 6:00PM-10:00PM. Pickleball players can sign up at the JCC for \$10 per person.

Community members are asked to help the Village plan for the future of Hasmer Lake Park by taking the brief [online survey](#). The survey will close on Thursday, December 22<sup>nd</sup>. Individuals can also follow the progress of the plan on the MSA Story map [online](#)!

Did you know that the JCC offers gift cards? They would make a great gift for your friends and family to be able to sign up for their favorite classes. Pickleball punch cards (\$30) and shirts (\$20) are also available for the Pickleball enthusiasts on your list.

### **Building Inspection**

Final inspections were completed on a single-family home in the Laurel Springs subdivision and another home in the Morning Meadows subdivision. Final inspections were also completed on the first of nine (9) two-family condominiums located in the Laurel Springs Villas subdivision. Occupancy was issued for another new home on Tiger Lily Drive. Work on the Sysco expansion has moved to the south, as foundation work on the dry storage area began this week.

### **Public Works**

The Street and Parks Department Crew completed truck maintenance, replaced damaged street signs, and repaired damaged manholes. There was also a salt operation on Thursday.

The Jackson Water Utility continued with efforts to locate underground utilities and perform meter changeouts. There were 63 Diggers Hotline locates for the month of November. Only one (1) - ¾ inch water meter for a single-family structure remains to be changed for the year 2022. Other meters to be changed yet this year include nine (9) - 1 ½ inch meters, two (2) – 2 inch meters, and 20 – ¾ inch meters at an apartment building. The next batch of 102 letters will be sent in the near future for the 2023 meter replacement program. Well #1 is being rebuilt in order to place back online and all well house fire alarm systems have been inspected.

At the Wastewater Treatment Plant, Staff continued with work orders and maintenance. The fire alarms at the wastewater plant have been inspected. Inside oil changes are in progress and sludge samples have been taken for testing. Also, the Stormwater Pond Inspection Program has contacted all pond owners for their selection of inspection options. Identifying and contacting pond owners (HOAs) took longer than expected.

Design of the water main for STH 60 Utility Upgrade Project is being completed for submittal to the WI DNR and WI DOT for approval. Contracts are being finalized for the project with Advanced Construction. The team has started the design for the installation of sewer and water along CTH P from Sherman Road to STH 60. The project is scheduled to be completed in 2023 before the reconstruction project in 2024.

### **Administration**

On Monday, a meeting was held with CivicClerk on updates to the online agenda management software program. 2023 dog licenses that were previously reported as backordered with Washington County will be available starting next Tuesday, December 20<sup>th</sup>.

This week, Treasurer Smith completed and submitted the Statement of Taxes (PC-632A), Municipal Levy Limit Worksheet (SL-202M) and the Tax Increment Worksheet (PC-202) to the WI Department of Revenue, and sent the Tax Roll Certificate (PA-601) to the Washington County Treasurer. Additional projects completed included finalizing the Mobile Home Questionnaire from Grota Appraisals, LLC in order to calculate the Mobile Home Parking Fees for 2023 and also the DNR Payment in Lieu of Taxes Report for calculating the 2022 PILT payment amount due to the Village of Jackson for property acquired by the Department of Natural Resources.

### **HOLIDAY HOURS**

Jackson Community Center (Hickory Lane): Closed 12/23 - 12/26, and 12/30 - 01/02

\*open for special programs or rentals

Jackson Municipal Complex (STH 60): Offices Closed 12/23 - 12/26, and 12/30 - 01/02

Jackson Department of Public Works (Eagle Drive): Offices Closed 12/23 - 12/26, and 12/30 - 01/02

# HASMER LAKE PARK

## Park Master Plan Public Survey



The Village of Jackson is looking for thoughts and ideas for a new community park space. You can follow the progress of the plan with the “Story Map” link below.

**Your ideas, thoughts and suggestions matter!**

Please take some time to complete the public survey with the link or QR code below.

**StoryMap:** <https://storymaps.arcgis.com/stories/4e106e6823b5405a9b070ae4783913e7>

**Survey:** <https://www.surveymonkey.com/r/TTX7VQK>

SCAN  
HERE



*Thank you for  
helping to make  
Jackson Parks &  
Recreation even better  
for our community!!*

