

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: April 29, 2022  
Re: Weekly Update



### **Police Department**

This coming Saturday, April 30<sup>th</sup>, between 9:00 AM – Noon, the Jackson Police Department will be participating in National Prescription Drug Take Back Day. The event will take place outside the front doors of the Jackson Municipal Complex located at N168 W19851 Main Street. Jackson Police Officers will be ready to help dispose of acceptable items with no questions asked. Empty pill bottles will be defaced and donated to the Washington County Humane Society for their use with packaging pet medications. For more information regarding acceptable and unacceptable items to dispose, please refer to the attached flyer or visit the Jackson Police Department Facebook Page.

### **Fire Department**

Last week, JFD responded to 18 medical calls and seven (7) fire calls, including two (2) alarms, two (2) motor vehicle accidents, a grass fire, a carbon monoxide call, and a request for assistance from the Police Department. Agencies that assisted with the 5-acre grass fire included West Bend Fire, Slinger Fire, Newberg Fire, and Kewaskum fire.

Monday training focused on emergency medical services and included reviewing utilization of IV's, IM injections, radio reporting, and trauma procedures. Fire Department Staff and volunteers also bid farewell and wished John Shut all the best as he concluded his service to JFD this week.

JFD is looking to fill two (2) part-time positions of firefighter/paramedic. To learn more or apply online, please visit the [Village Career Page](#). Application reviews and interviews will occur in May, with hopes of filling the positions by June following review by the Police and Fire Commission. If you or someone you know are interested in the position, please visit the job posting online or via the Jackson Fire Department Facebook page.

### **Parks and Recreation**

Park rentals start this weekend! There are still a few dates open if you are looking to rent a park shelter. Stop in at the Community Center to complete your rental application today.

Froedtert Health held a hiring event at the JCC on Wednesday evening to recruit nurses and other medical staff and Versiti held a Blood Drive Thursday at the Community Center.

The Annual Scotty Schoen Kids Fish Derby will take place on Saturday, May 7<sup>th</sup>, at the Hasmer Lake Boat Launch from 8:30AM-11AM. Registration is now open [online](#). Staff would like to thank Jackson Auto and JCL & Sons for continuing to sponsor this wonderful event!

Jackson rummage sale will take place Saturday, May 14<sup>th</sup>. All participants are encouraged to add their home to the rummage map free of charge! To sign up online, click [here](#) or visit the East Side Mart or JCC to sign up in person. Maps will be available digitally and printed.

Mark your calendars for the first Village Beer Garden of the year, May 19<sup>th</sup> and 20<sup>th</sup> from 4PM – 9PM. Join us in Jackson Park and enjoy a large variety of beers, soda, and seltzer's and concession stand snacks, including pretzels, pizza, and sandwiches. There will also be live music featuring the Hankerins on Thursday and the Rockin' Krackens on Friday!

## **Building Inspection**

Occupancy was issued for the first two (2) homes in the Morning Meadows subdivision as well as for a new single-family home at 3261 Creekwood Circle. Occupancy was also granted for Commercial Property Consultants located at W194 N16727 Eagle Drive. The property was sold in recent months and the new owner has relocated the office area to a new suite. The move will also allow for expansion of an existing business tenant. Construction plans and permits were submitted for Elite Tool. The development includes construction of a 20,250 square foot industrial building on Caymus Court.

## **Public Works**

The Street and Parks Department Staff began efforts this week to repair lawns damaged from snowplow blades, trimmed trees, cold patched, and removed down trees along park paths. Stump grinding is scheduled next week. The Arbor Day tree has been planted along the Jackson Park Alley and the Spring tree order has arrived. “Thank you” to the Living Word Students for volunteering to pick up trash in the Village Parks this week! Lastly, the annual Village Spring Cleanup Day is scheduled for Saturday, April 30<sup>th</sup> from 9 AM – 12PM at the Street Department facility located at W194N16660 Eagle Drive.

The Jackson Water Utility has completed flushing for the entire water system this week. The annual PSC Report has been completed and sent for review by the Village Auditors. This week, the crew also spent time catching up with locates, meter changeouts, and new meter installation.

At the Wastewater Treatment Plant, work continues addressing work orders and maintenance. The crew also patched tanks and prepared the chlorine contact chamber for the effluent discharge chlorination period starting on May 1<sup>st</sup> and ending on October 1<sup>st</sup>. Three (3) more sewer laterals were inspected this week.

Staff are working on the final plan review for Maple Fields Subdivision Phase 1. The preliminary plat was approved by the Village in 2021 and the Phase 1 Developer’s Agreement has been recommended by the Plan Commission for approval by the Village Board. Also this week, the new path along STH 60 between Coffeerville and Eagle Drive will have signage installed soon. Lastly, WisDOT has staked and sent letters to properties located along STH 60 associated with the 2024 Resurfacing Project. The staking is intended to mark the needed temporary easement and permanent land purchases for the project. A WisDOT representative will be contacting the property owners affected by the project.

## **Administration**

This week, Treasurer Smith submitted the 2021 American Rescue Plan Act – State and Local Recovery Funds report. Treasurer Smith also attended the Wisconsin Municipal Treasurer’s Association Conference in LaCrosse. On Friday, Administrator Keller attended the Arbor Day festivities in Jackson Park and attended the Next Generation Housing Committee meeting which reviewed and approved the request for \$31,000 for professional planning services with Vandewalle and Associates to proceed with the residential development of land in TID 7 near the intersection of Spruce Street and Ridgeway Drive. The proposal will go before the Washington County Executive Committee on May 18<sup>th</sup>.

**National Prescription  
Drug Take Back Day**

**April 30th, 2022 9 am - 12 pm**

*Please bring:*

Prescription and over-the-counter medications, ointments, patches, non-aerosol sprays, inhalers, creams, vials, and pet medications.

*Do Not Bring:*

Illegal drugs, needles/sharps, acids, aerosol cans, bio-hazardous materials (anything containing a bodily fluid or blood), mercury thermometers, personal care products (shampoo, soaps, lotions, etc.), household hazardous waste (paint, pesticides, oil, gas).



Jackson Municipal Complex  
N168W19851 Main St  
Jackson, WI

