

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: April 22, 2022
Re: Weekly Update



Police Department

Vandalism (graffiti) was reported over the weekend at Jackson and Hickory Lane Parks. Over the past four months we have taken several reports of graffiti in various additional locations in the Village including: Hasmer Lake, Green Valley, and on Railroad property. A tip led officers to identify two (2) teenage Jackson boys as being responsible for the damage to property. Citations will be issued, and restitution will be requested for the clean-up efforts.

This week, we held a department meeting to review policy changes, training updates and legal updates. In addition, we welcomed a guest speaker from the Lakeshore Regional Child Advocacy Center who discussed services available and interviewing tips. We trained all officers on the new evidence processing equipment and evidence procedures in the new building.

Fire Department

Last week, JFD responded to 18 medical calls and five (5) fire calls which included a motor vehicle accident with injuries, three (3) fire alarms, and a mutual aid fire. Of significance, the motor vehicle accident occurred on Hwy 45 near Western Avenue where a vehicle was pushed into a wire-divided median while merging, which caused a ripple affect with oncoming traffic. A motorist was transported to a local hospital, and others were treated and released on scene. JFD personnel also assisted Saint Lawrence Fire department with a barn fire.

Monday night's training focused on accident reconstruction with specific reference to an incident that took place this winter. The Washington County Sheriff's Department joined the training and shared with the group how the two agencies can help work together to preserve evidence. It was a great collaboration between the WCSO and JFD.

The Village was notified this week of a \$5,000 donation received from Froedtert West Bend Hospital to assist with Staff fundraising efforts for acquiring equipment to be placed in the fitness room. The fitness room is utilized by Fire, Police and Administrative Staff. Fire/EMS personnel and police officer job performance benefit from establishing healthy eating and workout routines. This fitness room provides access to those Village employees that serve the community. Physical activity is also a fantastic way to manage stress that comes along with our roles. The Village of Jackson Fitness Room Committee would like to thank Froedtert for their generosity and for the long-standing partnership with the Village.

Parks and Recreation

Thursday, April 28th, Versiti is holding a blood drive at JCC from 12:30PM-4:30PM. Register online [here](#). Donors may receive a coupon for up to 4 free outdoor water park passes to Mt. Olympus, while supplies last. Also, the Annual Scotty Schoen Kids Fish Derby will take place on Saturday, May 7th, at the Hasmer Lake Boat Launch from 8:30AM-11AM. Registration is now open [online](#).

Jackson rummage sale will take place Saturday, May 14th. All participants are encouraged to add their home to the rummage map free of charge! To sign up online, click [here](#) or visit the East Side Mart or JCC to sign up in person. Maps will be available digitally and printed. Lastly, Jackson Festivals, Inc. met on Thursday to continue planning Action in Jackson, which will take place June 10th and 11th at Jackson Park. Check out the new website at: www.actioninjackson.com

Building Inspection

Final/Occupancy inspections were completed on two (2) homes in the Morning Meadows subdivision, along with insulation inspections on three (3) additional homes which will now move to the interior finishing phase. Several plan reviews were also completed this week for decks and basement buildouts.

Public Works

The Street and Parks Department Crew installed the tennis nets in Jackson Park, and tree trimming was done this week. Jackson Park and Hickory Park were vandalized on Saturday, April 16th. Cleaning and repainting needed to be done by the crew, and repairs totaled \$1,575.38. Additional work in Jackson Park included the removal of the shelter #3 roof. A new roof is schedule to be installed next week.

As a reminder, the Village yard waste site is open for the year and is located at W194 N16660 Eagle Drive. Any Village resident that would like to obtain an access card are encouraged to stop by the office or call (262) 677-0707 for more information. The annual Village Spring Cleanup Day is scheduled for Saturday, April 30th, from 9AM - Noon at the Street Department, address included above.

On Tuesday, Staff from Water Utility and the Wastewater Treatment Plant repaired a leaking water service in Green Valley #3. Also this week, the Jackson Water Utility is flushing the entire water system, which is scheduled to continue into next week. Should any Water Utility customers experience any problems with water services or have any questions regarding the flushing operation, please call (262) 677-0707. At the Wastewater Treatment Plan, work continues addressing work orders and maintenance. All tanks and the grease pit were cleaned this week as well.

Engineer Kober dedicated time overseeing the progress of Midwest Fiber on the fiber internet installation to the public building. The crew this week made the final connections for fiber to the Community Center, Wastewater Plant, and the Public Works/Water Utility building this week. The fiber has been tested and passed. The next step to project completions is obtaining an IP address and having the fiber lit. Lastly, a walkthrough was completed this week for the Willow Ridge Reconstruction Project to create a new punch list for the contractor to complete.

Administration

Staff would like to wish Treasurer Smith a wonderful Municipal Treasurer's Week! This week, Treasurer Smith and Administrator Keller reviewed the first quarter reports of all department budgets including expenditures and revenues. Tuesday, Clerk Dobratz attended the Wisconsin Elections Commission webinar to review 2022 Spring Elections. Also on Tuesday, all Department Heads attended the Village Reorganizational meeting and thanked elected Trustees and newly or reappointed committee and commission members for their service to the Village. Work was completed Thursday to replace a glass panel in the entrance of the Municipal Complex. The work was performed free of charge, as the replacement of glass was due to defective seals which are covered under the builder's warranty for the facility. Lastly, Staff distributed licensing information to establishments that must respond to paperwork on or before June 30th, the date which licensing for alcohol, operator, and cigarette licenses expire.

The Village assessor at Grota Appraisals provided Staff the preliminary assessment roll and mailed 238 Notices of Assessment to property owners in the Village of Jackson. Property owners are reminded the Open book date to discuss assessments is May 13th, 2022, from 2PM-4PM at the Municipal Complex Village Board Room. Property owners may [email](#) or call the assessor at (262) 253-1142 any time before the end of Open Book. Any property owner that meets with the assessor during the Open Book period, and does not feel their assessment is accurate, is eligible to apply to be heard by the Board of Review. The Board of Review will meet on June 6th, 2022, from 3PM-5PM at the Municipal Complex Village Board Room.