

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: April 1, 2022  
Re: Weekly Update



### **Police Department**

The Jackson Police Department is again partnering with Elevate, Inc. and the Wisconsin Department of Justice for a Spring Drug Take Back Event. Mark your calendars for Saturday, April 30<sup>th</sup>, from 9:00 AM – 12:00 PM. This “drive-through” style drug drop-off is a great opportunity to clean out those medicine cabinets and safely dispose of unwanted, unneeded prescription medications. The disposal site will be the front entrance of the Jackson Municipal Complex. More information about this event will be shared prior to April 30<sup>th</sup>.

### **Fire Department**

Last week, Jackson Fire Department responded to 23 medical calls and three (3) fire calls responding to a Carbon Monoxide incident, a two-vehicle accident, and a structure fire. The two-vehicle accident occurred on Division Road and Sherman Road. One vehicle failed to stop at a stop sign and struck another car. The structure fire occurred in West Bend in a single-family home. Monday night's training focused on growing EMS Skills via simulated treatment and use of equipment.

This week was also filled with the Fire and EMS study. Department members were interviewed, while the Chief provided requested department plans and various documentation needed. Staff anticipate the team at Public Administration Associates (PAA) will have a preliminary report to the Village in May.

### **Parks and Recreation**

The JPR hopes all Early Learner's and families had an amazing Spring Break! The American Red Cross blood drive on March 24<sup>th</sup> was a big success. There were 31 registered donors and 32 pints collected. The next American Red Cross blood drive at the JCC is May 25<sup>th</sup> from 2:00 PM – 6:00 PM; please pre-register at: [www.redcrossblood.org](http://www.redcrossblood.org).

Village Employees participated in a wellness luncheon, which included time for the group to learn how to play pickleball with instructor Margaret O'Leary from Pro-lite Pickleball, based in Milwaukee. New “Jackson Pickleball” t-shirts are available for sale at the JCC. Check them out!

Planning continues for Action in Jackson (AIJ) on June 10<sup>th</sup> and 11<sup>th</sup>. The Legion Auxiliary ladies will be sending out donation information for the AIJ Raffle. Donations are encouraged, as all proceeds from the event benefit the Jackson Community.

The Jackson Community Easter Egg Hunt is Saturday, April 9<sup>th</sup>, in Jackson Park. The Easter bunny will arrive at 9:00 AM, and Easter egg hunt will occur at 9:30 AM. Another event coming up this Saturday, April 2<sup>nd</sup> is Monte Carlo Night from 7:00 PM – 11:00 PM. Tickets are still available for purchase at the door. Don't miss out on the fun!

Register for the JCC 4K classes that begin September 2022. Open enrollment is available on a first come, first served basis to families from communities that currently offer a 4K program, such as Germantown, Slinger, or Cedarburg. All registration is completed online through the West Bend School District [website](#). If you have questions about the JCC site, please contact Kelly Valentino via [email](#).

## **Building Inspection**

Final inspections were completed, and occupancy was granted for the home at W208N16365 Renee Way. Stormwater work was completed this week for the building expansion project at Morning Star Lutheran School. An early start permit was issued for foundation work on the new Elite Tool building on Caymus Court. Several plan reviews were completed this week for various residential projects.

## **Public Works**

The Street and Parks Department Crew continues with vehicle and building maintenance, cold patching, and tree trimming. The salt building is being refilled with the 600 tons of salt. A new wood bed was installed on the large trailer. On Friday, April 1<sup>st</sup>, the public posting board sign was installed at the Municipal Complex and election set up was completed in the Village Board room. Next week, the old steel roof will be removed from shelter #3 in Jackson Park, in preparation for a new steel roof to be installed.

The Jackson Water Utility continues with the 2022 Meter Replacement Program. There were 160 Diggers Hotline locates for the month of March. The first quarter raw water sampling has been completed, and Staff are now working on completing PSC reports in conjunction with audit work.

At the Wastewater Treatment Plant, work continues with work orders, maintenance, and televising sanitary laterals. There were 18 sanitary laterals televised this week. Staff are finalizing the application for the five (5) year permit, which will require the effluent be tested for heavy metals, nitrates, etc. just like all the testing required for sludge. The crew is assisting Washington County and WisDOT with cleaning and televising a storm sewer at STH 175 and CTH K, and Staff time will be invoiced. The wet weather has caused high flows at the plant, approximately four (4) million gallons per day.

The annual Village Stormwater Permit Report was submitted on the deadline of March 31<sup>st</sup>, and a WisDOT FFY22 STP-Urban Grant Application was submitted for the hope of re-surfacing Industrial Drive from Meadow Lane to north of Tower Drive.

## **Administration**

Staff continued work with the auditing team on site this week; it is anticipated the remainder of work will be completed off-site. Staff also assisted visitors with pet licensing. Starting April 1<sup>st</sup>, a \$10.00 late fee may be added to each license fee for any pets that need to be licensed for 2022.

On Tuesday, March 29<sup>th</sup>, the Public Test for the April 5<sup>th</sup> Spring Election was conducted by the Chief Election Inspectors. The training for the Election Inspectors was held on Wednesday, March 30<sup>th</sup>. Absentee Ballots are required to be returned to the Clerk by 8:00 PM on Tuesday, April 5<sup>th</sup>. The polls for the Spring Election will be open from 7:00 AM until 8:00 PM. Photo Id is required in order to vote. To see a sample ballot, residents are encouraged to visit [www.myvote.wi.gov](http://www.myvote.wi.gov). If you should have any questions regarding elections, please call the Clerk's office at (262) 677-9001 ext. 213.

The Village received the Lottery and Gaming Credit payment for Manufactured/Mobile Homes in the amount of \$60,573.48. Treasurer Smith attended the Coronavirus State & Local Fiscal Recovery Funds Reporting Overview Webinar and completed the 2022 Census of Governments survey. This survey provides the only source of nationwide and comprehensive information on state and local government finances.

## **Public Meeting Notice**

Washington County, in conjunction with the Wisconsin Department of Transportation (WisDOT), will host a public involvement meeting to present proposed improvements for the following project:

**WisDOT Project 2711-06-00/70**  
**County P**  
**WIS 145 – Sherman Road**  
**Washington County**

**Washington County Project**  
**County P**  
**Sherman Road – WIS 60**  
**Washington County**

### **County P Improvement Project**

The County P improvement project begins at the intersection of WIS 145 and extends northerly to WIS 60. The purpose of the project is to address a deteriorating pavement structure and cross culverts, and evaluate the vertical geometry and sight distance of the roadway. Proposed improvements include reconstructing the roadway to improve vertical profiles, increase sight distances, add turn lanes, widen the paved shoulder, replace deteriorating cross culverts, and extend an existing box culvert to enhance safety and efficiency of the roadway.

The WisDOT funded project limits are from WIS 145 to approximately 300' north of Sherman Road. The Washington County funded project limits are from approximately 300' north of Sherman Road to WIS 60.

Construction is currently scheduled for 2024. The section of County P being improved will be closed to through traffic during construction with a posted detour.

### **Please attend**

To find out about the proposed project, interested persons are encouraged to attend the public involvement meeting scheduled for **5:30 pm to 6:30 pm on Thursday, April 14, 2022 at the Village of Jackson Municipal Complex located at N168 W19851 Main Street, Jackson, WI 53037. There will be a brief presentation at 5:45 pm.** The facility is wheelchair accessible. Hearing impaired persons needing assistance should contact the Wisconsin Telecommunication Relay System (dial 711) at least three working days prior to the meeting.

### **Information available**

Representatives from Washington County, WisDOT, and Gremmer & Associates (design consultant), will be available to explain the proposed improvements and obtain your feedback on the identified needs and proposed improvements. Exhibits showing the proposed improvements will be on display and take home material will be available to provide additional information on the project.

### **Your involvement**

We want your input on the preliminary engineering plans. Please attend the information meeting to review the displays, ask questions and share your thoughts. If you cannot attend, but would like to receive information about the project, contact one of the people listed below.

### **Project contact**

For more information about the project, contact:

Scott Schmidt, Chief Public Works Officer  
Washington County Highway Department  
900 Lang Street  
West Bend, WI 53090  
(262) 335-4435  
[scott.schmidt@washcowisco.gov](mailto:scott.schmidt@washcowisco.gov)

Jeff Chvosta, Project Engineer  
Gremmer & Associates, Inc.  
93 South Pioneer Road, Suite 300  
Fond du Lac, WI 54935  
(920) 924-5720  
[j.chvosta@gremmerassociates.com](mailto:j.chvosta@gremmerassociates.com)