

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: September 16, 2022
Re: Weekly Update



Police Department

Signage has been placed for an Internet Exchange Area on the west side of the main parking lot at the Jackson Municipal Complex on Main Street. Those engaged in on-line purchases are encouraged to utilize this area for transactions. The parking spaces are recorded by a camera 24/7, but not necessarily monitored in real time.

Officer David Tucek was sworn in and began his training program on Monday. Officer Tucek comes to JPD with over eight (8) years of law enforcement service; he also served our country in the U.S. Army for six (6) years and was deployed to Iraq on two (2) tours of duty in support of Operation Iraqi Freedom. He will be receiving training from JPD field training officers for the next 14 weeks. Welcome to Jackson, Officer Tucek!

The second week of the Jackson Citizen's Police Academy this week provided participants an overview of crime scene processing and criminal investigations. Class members had the opportunity to practice lifting fingerprints on various items. Lastly, see the attached flyer for "Custard with Cops" at the Jackson Culver's next week Tuesday, September 20th!

Fire Department

Last week, Jackson Fire and EMS personnel responded to 27 medical calls, and eight (8) fire calls, which consisted of three (3) motor vehicle accidents, four (4) fire alarms, and an assist. Monday night's training was an officers meeting, which covered Standard Operating Procedures, Mutual Aid Box Alarm System, Pre-plans, and options for a shortage of fire gear inventory.

Warranty repairs continue to occur in the facility. In the JFD occupied spaces, repairs this week included removal and reapplication of a portion of the apparatus bay epoxy, monitor replacements, and minor water leaks. JPD continues to experience warranty issues with monitors failing and inadequate sealing around exterior building lighting, which has allowed water to seep into the building at times.

On Friday, Chief Swaney and Administrator Keller received the final report for the 2022 Fire and EMS organizational study, which was performed by Public Administration Associates. The public presentation and discussion of the report is scheduled to occur on Monday, September 26th, at 6:30PM in the Board Room of the Jackson Municipal Complex. Lastly, those who ordered pizzas for the JFD/JPD fitness room fundraiser can pick-up pizzas on Wednesday, September 21st, at Jackson Park between 5:30PM – 8:30PM.

Parks and Recreation

This week, the Jackson Community Center (JCC) hosted the first day of programming for children enrolled in the 4K, Head Start, and 3K Time for Tots. Staff also received three (3) submittals for the Hasmer Lake Park Master Plan RFP. Plans will be reviewed at the Jackson Park and Recreation Commission meeting on Tuesday, October 4th, along with the proposed 2023 Budget Presentation.

The 2022 5K Family Run/Walk Glo Run is Saturday, October 8th. Sponsor forms and registration forms are now available [online](#). Early bird registration closes September 19th, which guarantees a t-shirt and medal to participants. Sponsors also must contact Staff prior to September 19th if interested in being included in the listed sponsors on t-shirts. Proceeds from the event benefit the Friends of Jackson Parks and Recreation and the Jackson Parks and Recreation. There will also be a chili cookoff in conjunction with the Glo Run event, which is open to all individuals and businesses in the community. Those interested in participating may contact Renee via [email](#) or by calling (262) 677-9665 for details. Lastly, save the date for the upcoming GhouL Gala on Friday, October 28th, from 5:30PM - 7:30PM at the JCC. Sign up to volunteer at the GhouL Gala [here](#)!

Building Inspection

Inspection volume has been extremely heavy and permit volume increased considerably in recent weeks. State approved building plans for the Sysco expansion project were received this week. Construction is slated to begin October 10th, absent any weather delays.

Public Works

The Street and Parks Department Crew focused on trimming trees, weekly mowing operations, and prepping the flag football fields. Curbside bag and brush pick-up will occur the week of September 19th. If you would like to drop-off bags and brush, residents can do so 7 days a week. To sign up for a Yard Waste Site access card, please stop by the Public Works Building located on Eagle Drive.

This week, Utility Staff attended the annual Wisconsin Water Association's conference in Madison, which included sessions discussing concerns associated with PFAF's. The Jackson Water Utility Crew was also busy this week with meter change outs, valve exercising, hydrant maintenance, and lawn cutting at the well houses and water towers. Water Utilities continues to see payments this week; unpaid utilities have been mailed disconnect notices. Payments are due in the office by September 19th to avoid disconnection, which is scheduled for September 20th. For questions or concerns regarding unpaid utilities, please call Jackson Utilities at (262) 677-0707. At the Wastewater Treatment Plant, Staff continues to address work orders and requests for maintenance, as well as heavy flows due to the rain.

Lastly, "congratulations" to Water Utility Billing Clerk Carla Leach for her 20-year anniversary with the Village of Jackson on Monday!

Administration

This week, Staff dedicated time to budget preparation, meeting with the Washington County Next Generation Housing Committee, attending the Mid-Moraine Legislative Committee meeting with Moody's bond rating personnel, and provided Staff support for several public meetings on Tuesday. Committee review of budgets will commence the last week of September and lead up to the comprehensive Village Board Budget Workshop on Monday, October 24th. Also, this week, Treasurer Smith attended the 2022 Fall MTAW Conference, which included sessions regarding employee benefits, utilities and tax roll, financial management, and a presentation from the Board of Commissions of Public Lands and the WI DOR.

"Congratulations" to the St. Vincent de Paul Dig and Save Outlet for a wonderful ribbon cutting ceremony this morning! Their team is led by Store Manager Greg and the outlet is the fourth retail location the Washington County St. Vincent de Paul organization has established! See below for photos from the event.



JOIN US FOR *Custard* WITH *Cops*

SUPPORTING JACKSON POLICE DEPARTMENT

TUESDAY, SEPTEMBER 20
4-7PM

Enjoy an evening with your local heroes. 10% of sales from 4-7pm will be donated to the Jackson Police department!

- Meet and greet the officers of your community!
- Explore the inside of a squad car!



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