

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: October 14, 2022  
Re: Weekly Update



### **Police Department**

Chief Vossekul joined other Washington County leaders this week to sign a Memorandum of Understanding among all Washington County law enforcement jurisdictions, Washington County Health and Human Services Department, Lakeshore Regional Child Advocacy Center, Children's Wisconsin, Advocate Aurora Health, and FRIENDS, Inc. This agreement details a comprehensively designed response where the efforts of law enforcement, child protective services, prosecutors, and health professionals are coordinated to best identify, respond, and protect children who are exposed to drug manufacturing, distributing, or abuse. The agreement was signed during a ceremony at the Hartford Police Department to symbolize the efforts and the commitment from all parties to continue to ensure the safety and well-being of victims and their families in the County.

### **Fire Department**

Last week, Jackson Fire and EMS personnel responded to 14 medical calls and no fire calls, which is great news for the community! This week was Fire Prevention week and the conclusion of Fire Prevention school visits. In total, JFD made 14 presentations and visited seven (7) schools, which reached a total of 605 students! JFD asks that everyone take time to check their homes for any items that may be near heat sources, such as a stove, and remove those items from those locations. Additionally, it's vital to not only establish, but also practice a fire safety plan. An escape plan for every room in your home is essential. Taking the extra time now to plan and prepare may save your life and the lives of your family members.

JFD had another successful turnout with approximately 1,200 visitors that attended the 2<sup>nd</sup> Annual Open House at the new station located within the Municipal Complex Facility. During the event, families were able to tour the entire facility, including the Administrative Offices and Police Department. Within the Jackson Fire Department, visitors were able to view the interior of many trucks, watch an extrication demonstration and instructional fire skit, and participate in fire extinguishing demonstrations. The 2022 event is by far the largest event JFD has hosted. The event itself would not have been possible to pull off without our generous donors and the dedication of all JFD employees, specifically the event coordinator, Firefighter Laura Goggins. In addition to the open house event, she coordinates all school visits and curriculum preparations. "Thank you", Laura!

### **Parks and Recreation**

"Congratulations" to the Jackson Fire Department for remaining the reigning champs of the Annual Chili Cookoff contest! The contest was conducted last weekend in conjunction with the 5K Glo Run event, which was a huge success! Parks and Recreation Staff would like to say "thank you" to all sponsors of the event, including Next Electric, Jackson Hardware Heating and Air, H&R Block, Sabel Mechanical, ABC Supply Company, Design 2 Construct, Jackson Auto Service, and P3C Technologies, as well as all the volunteers and participants!

The West Bend School District and Partner 4K Directors had their monthly meeting on Tuesday afternoon. Largely discussed was the Professional Learning Community (PLC), which is being implemented this fall District wide. A PLC is a group of educators that meets regularly, shares expertise, and works collaboratively to improve teaching skills and the academic performance of students. Also, this week, the JCC hosted the Stockbox programs on Wednesday. The Village of Jackson will be working on a Park Master Plan for the Hasmer Lake area to provide community input regarding future planning of that corridor. MSA was the firm selected at the Village Board meeting to conduct the planning process. Watch for community input opportunities!

The Ghoul Gala is Friday, October 28<sup>th</sup>, from 5:30PM -7:30PM. Volunteers are still needed to help decorate from 4:30PM-6:30PM and assist during the event from 6:30PM-8:30PM. For those interested, sign up [here](#).

### **Building Inspection**

Permits have been issued for the construction of a new home in the Morning Meadows subdivision and for a two-family condominium in the Crossings at Sherman Meadows subdivision. Construction on the new Elite Tool building has moved into the final finishing stages. Occupancy was issued for a new home in the Morning Meadows subdivision. Lastly, final inspections were completed on two (2) additional homes in the Laurel Springs Addition No. 1 subdivision.

### **Public Works**

The Street and Parks Department Crew dedicated time this week to the collection of curbside brush, winterization of the Hickory Lane Park Splash Pad, and shouldering along the roadways in the Twin Creeks subdivision. The 2009 One Ton Truck received new shocks, tires, and steering rod, in preparation of winter plowing operations. The Village now has the delayed one ton truck, and it is in service as of this week. The Jackson Park kitchen will be winterized by the crew members next week.

The Jackson Water Utility Crew continued with locates and meter changeouts; there are only a few remaining changeouts to occur yet this year. The Utility is working with Froedtert West Bend Hospital to install a chlorine analyzer onsite. Valve and hydrant inspection and maintenance efforts also continued this week. The entire water system will be flushed starting on Monday, October 17<sup>th</sup>.

At the Wastewater Treatment Plant, Staff continued addressing maintenance needs and work orders for the plant. The crew helped the Street and Parks Department Staff with culvert cleanout on Jackson Drive and catch basin cleaning on Cedar Creek. Grading and cleaning out the ditch lines for better drainage occurred around the Wastewater Treatment Plant property. The septic valve located in the basement of the Control Building stopped working and needs a new input card for the Scada system, in order to avoid an extended interruption of communication. Lastly, the bid opening for the STH 60 Utility Upgrade Project from CTH P to Ridgeway Drive will take place on Tuesday, October 18<sup>th</sup>.

### **Administration**

This week, Staff dedicated time to budget preparation, meeting with Economic Development Washington County (EDWC) regarding the continued planning efforts for commercial development in TID 7, and processing requests for absentee ballots. To date, 362 absentee ballots have been mailed with 129 having been returned. All absentee voters are reminded to make sure the witness completes their address information including city, state and zip code on the ballot return envelope. Per State Statute, ballots will not be counted if any part of the witness's address is missing on the certificate envelope.

There were also several hours dedicated this week to review and continue tweaking a subdivision concept plan for the Next Generation Housing Development. Should all platting, zoning, and builder recruitment go as planned, the development is scheduled to start site work next spring on the 20-acre site in TID 7 at the intersection of Ridgeway Drive and Spruce Street. The concept plan will be available for public review and comment on October 26<sup>th</sup> at the [public information meeting](#) starting at 5:30PM at the Municipal Complex. The Village Board will also review the concept plan at the November 8<sup>th</sup> Village Board meeting.

Staff received the 3rd quarter General Transportation Aid payment in the amount of \$78,098.61. Lastly, this week, Staff had the opportunity to review and determine a recommendation to the Village Board to contract with CivicPlus for a website migration and updated Content Management System. There is a related proposal going before the Board, which provides for a cloud-based agenda and minutes creation process with record retention capabilities, which would expedite and fine-tune the process to collect and compile meeting packet content. The hope is Staff, committee members, and members of the public would be able to utilize the online portal where agendas, minutes, and meeting packets will all be created and published uniformly within the site.



**Office of the County Executive**  
*Josh Schoemann, County Executive*

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432 E. Washington Street  
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(262) 306-2200

**For Immediate Release**

**Contact: Fran McLaughlin, 262-343-6846**

**Monday, October 10, 2022**

**New County-Wide Protocol Strengthens Response to Drug Endangered Children**

*The collaboration among all involved agencies will provide early intervention, coordinated investigation, assessment of safety, and the provision of supportive services to victims and their families.*

**West Bend, WI** – County leaders have developed a new Memorandum of Understanding (MOU) among all Washington County law enforcement jurisdictions, Washington County Health and Human Services Department, Lakeshore Regional Child Advocacy Center, Children’s Wisconsin, Advocate Aurora, and FRIENDS, Inc. This agreement details a comprehensively designed response where the efforts of law enforcement, child protective services, prosecutors, and health professionals are coordinated to best identify, respond, and protect children who are exposed to drug manufacturing, distributing, or abuse.

Over 50% of reports of child neglect in Washington County are due to a caretakers’ drug use. Swift and careful coordination of the immediate response not only ensures the health and safety of children found in dangerous environments, it also advances the integrity of the investigative efforts of law enforcement and child protective services and promotes information sharing across county systems.

“Having a comprehensive plan in place to protect children who are in drug-endangered environments will maximize positive outcomes for the child’s safety with a swift and coordinated response,” said County Executive Josh Schoemann. “Creating this MOU outlining best practices among all the collaborating partners was a two-year effort, and will help streamline coordinated investigations among the partner agencies.”

Hartford Police Chief Scott MacFarlan said, “This multidisciplinary effort underscores the importance of a consistent and thorough response to incidents where children are exposed to illegal substances in the home and ensures they receive the proper intervention services. Law enforcement investigations into these challenging situations benefit from the community-based partnerships established in the MOU, with the hope of breaking the cycle of substance misuse and stabilizing families in their communities.”

All participating parties will formally sign the agreement at the Hartford Police Department to symbolize the work that has gone into the development of this agreement and the commitment from all parties to continue to ensure the safety and well-being of victims and their families.

**DATE: Wednesday, October 12, 2022**

**TIME: 11:00 a.m.**

**LOCATION: Hartford Police Department  
109 N Main St, Hartford**

To report suspected child abuse or neglect call 262-335-4888.

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**Friday, October 14, 2022**

**County Executive, Sheriff to Hold Town Hall Meetings on Referendum**

**(WEST BEND, WI)** – County Executive Josh Schoemann and Sheriff Martin Schulteis have three remaining Community Town Hall Meetings at locations around the county to provide details about the Washington County Anti-Crime Plan that will be a referendum on the November 8 ballot.

Schoemann and Schulteis have been attending county-wide meetings at local municipalities and community organizations for the past month to give details and answer questions. The Town Halls will give additional opportunities for the public to become informed about public safety trends and Sheriff's Office needs.

**All sessions are scheduled for 5:00pm-6:30pm.**

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| <b>Monday, October 17</b>    | <b>Germantown High School PAC</b><br>W180 N11501 N. River Lane, Germantown |
| <b>Tuesday, October 18</b>   | <b>Kewaskum High School – theatre</b><br>1510 Bilgo Lane, Kewaskum         |
| <b>Wednesday, October 19</b> | <b>Washington County Fair Park</b><br>3000 County Hwy PV, West Bend        |

Referendum language can be found on the links below to the 2-page Executive Summary and the full detailed white paper which appear on the Sheriff's Office website main page under "Quick Links."

Executive Summary - <https://bit.ly/3CUGLI3>  
Detailed Report: <https://bit.ly/3SY1Jp1>

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