

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: November 4, 2022
Re: Weekly Update



Police Department

This week, JPD provided tours and a safety talk for the 4K classes from the Living Word Lutheran Daycare Center. Officer Mueller completed his bi-annual check-ins with each of the registered sex offenders currently residing in the Village. Officer Mueller meets with each offender and verifies all of their information is up to date with the sex offender registry, and that they are in compliance with Village ordinances. Saturday's drug take back event was well attended and 160 pounds of medications were received. When combined with the collection from the JPD lobby drop box over the past six months, JPD has received and turned over to the Drug Enforcement Agency 249 pounds of medications. Officer Joerger attended a one-day training on accreditation manager training at Cities and Villages Mutual Insurance Company.

Calls for Service:	723	Criminal Arrests:	61
911 Calls:	78	Drug Arrests:	19
Traffic Accidents:	10	Juvenile Referrals:	1
Traffic Citations:	52	Fingerprint Requests:	9
Traffic Warnings:	95	Open Records Requests:	41
OWI Arrests:	4		

Fire Department

Last week, Jackson Fire and EMS personnel responded to 22 medical calls and six (6) fire calls, which consisted of a natural gas leak, an alarm, a carbon monoxide activation, a gasoline leak, and an unintentional transmission of alarm. Training on Monday night included driver/pump operators setting up the ladder truck on uneven terrain and tight spaces. JFD personnel also worked on the establishment of water supply in non-hydrant areas involving the use of tenders, which supply water to the fire engines. A tour and activities to follow took place on Saturday at the station.

All JFD apparatus went through maintenance and DOT inspections this last week. All trucks passed with minor repairs coming soon. The JFD alert system installation is almost complete and should be up-and-running next week. This system will be tremendously helpful, as Staff currently cannot understand calls that come in over the PA system nor do pages work properly within the building.

Parks and Recreation

Congratulations to the Smith/Hamilton family (House #7) for winning the annual Halloween House Decorating Contest in Jackson! Staff would like to thank everyone that participated, voted, and was able to enjoy this year's fun. Don't forget to register for the Holiday House Decorating Contest coming soon. Also, "thank you" to Master Printwear/Network Photography and all the volunteers that made the Ghoul Gala a night full of fun for all. There were 11 families that competed for the best dressed family contest; the costumes sure were fun this year. Congrats to the Stewart Family members who are the winners of a 2023 Private Splash Park Party!

MSA Engineering conducted a site visit with JPR and DPW Staff to begin the "Hasmer Lake Park" master planning process. A draft community input survey will be presented at the November 15th Jackson Parks and Recreation Commission meeting. All "Friends of Jackson Parks" and community members will be invited to participate and attend. Staff will also have an information booth and project story map at the Christmas Tree Lighting event on December 2nd. Also this week, Froedtert held a hiring event at the Jackson Community Center (JCC) on Tuesday and on Wednesday, ATI Physical Therapy facilitated injury prevention assessments for JCC patrons and community members. Northern Cross Science Foundation Astronomy Club, a new addition to the JCC, began their monthly meetings Thursday.

Personalized ornaments are available through the JPR for the 2nd Annual Village Christmas Tree Lighting, which will take place on Friday, December 2nd, from 5:30PM-7:30PM at the Jackson Municipal Complex. “Thank you” to the Westbury Bank of Jackson for their corporate sponsorship and the Greater Jackson Business Alliance for sponsoring the cookies and photo booth. The evening will be filled with caroling, dancing, cookies, hot chocolate, and a photo booth with Santa!

Building Inspection

Occupancy was issued for two (2) homes in the Laurel Springs Addition No. 1 subdivision and for three (3) additional homes in the Morning Meadows subdivision. Foundation work has begun on the cold storage section of the Sysco project. Inspections are occurring daily and will continue for the foreseeable future as foundation work continues on the entire expansion of the existing building.

Public Works

The Street and Parks Department Crew collected bag and brush, completed mowing, and assisted with the JCC parking lot paving project. It was determined the stone base of the parking lot was holding water and causing the asphalt to fail. A better stone base is being installed, and paving will be completed next week.

The Jackson Water Utility Crew continued with locates and meter changeouts. The Public Information Meeting for the STH 60 Utility Upgrade Project was held on Tuesday, November 1st. Next, the Village Board will review the bids for the project at the November 8th monthly meeting.

At the Wastewater Treatment Plan, Staff continued addressing work orders and maintenance needs. The crew helped in reshaping the ditch line along th Lumber Sales property this week. Next, the guardrail along the STH 60 path can be repaired.

Staff attended the American Public Works Association (APWA) Wisconsin Chapter Fall Conference in Platteville, Wisconsin this week. The Conference was held on the University of Platteville Campus to recruit students into the public works industry.

Administration

This week, Staff dedicated time to preparing packet materials for the November 8th Budget and Finance Committee and Village Board packets, as well as assisting voters with registration and in-person absentee voting.

On Tuesday, November 1st, the Public Test of Voting Equipment for the November 8th General Election was conducted by the Chief Election Inspectors. On Thursday, November 3rd, training was held for the Election Inspectors. The Type D Notice of location and hours of polling place was posted and will be published this Saturday in the West Bend Daily News. To date, 1,261 absentee ballots have been issued by mail and in person; 81 ballots have not been returned and five (5) returned ballots have insufficient certificate envelopes. Any insufficiencies must be corrected by 8:00PM on November 8th or the ballots will be rejected at the polls. Voters are also reminded that mailed absentee ballots are required to be returned by the voter only to the Clerk’s office by 8:00PM on Tuesday, November 8th in order to be counted.

The polls for the General Election will be open from 7:00PM until 8:00PM on Tuesday, November 8th. Acceptable photo identification is required to vote. For election related questions, please visit MyVote.WI.Gov or the [Village Website](#).

Staff also met with the Next Generation Housing Project Management Team to review feedback from the October 26th Public Information Meeting and to begin preparing the preliminary plat for the site.