

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: February 17, 2023
Re: Weekly Update



Police Department

On Monday, Sergeant Brinks and Officer DeMaa represented the Jackson Police Department (JPD) at the funeral of fallen Milwaukee Police Officer Peter Jerving, who was shot and killed in the line of duty on February 7th. Also on Monday, Chief Vossekuil and Officer Joerger visited Jackson Elementary for the “Lunch with the Law” program. This program continues to strengthen JPD’s relationship with the students and faculty of Jackson Elementary. Thus far, there are more than 20 registrants for the Conceal and Carry Weapon class, which will be held on Saturday, February 25th, at the Jackson Municipal Complex. Lastly, JPD received body cameras, which should be in service soon.

Fire Department

Last week, Jackson Fire Department (JFD) personnel responded to 20 medical calls and five (5) fire calls, which included two (2) brush fires and three (3) car accidents. Monday night’s training consisted of an officer meeting, which introduced two (2) new Standard Operating Procedures and included discussion of departmental training for the year. Interviews to fill available positions for the Full-Time and Part-Time Firefighter/Paramedic roles will take place on Monday, February 20th. Police and Fire Commission interviews will occur the following week.

Parks and Recreation

This week, the Village Board approved the contract for the construction of pickleball courts at Jackson Park. The project will include the removal of the existing tennis courts in order to establish two (2) new tennis courts, four (4) dedicated pickleball courts, and three (3) basketball hoops. Also approved by Village Board was Phase I of the Jackson Community Center (JCC) expansion, the purchase of STH 60 streetlights, and proceeding to publish a request for proposals for the concept design and engineering of a Dog Park at Cedar Run Park. Staff would like to thank the residents, The Friends of Jackson Parks and Recreation group, the Parks and Recreation Commission, the Board of Public Works, Staff and ultimately, the Village Board for continuing their commitment to make the quality of life the best it can be in Jackson!

Staff would like to remind residents that indoor pickleball court rentals at the JCC are now available for March and costs \$30 for residents. Also, The Monte Carlo Night fundraising event is coming up on Saturday, February 25th. Staff are working to recruit event volunteers and sponsors for the event! Help is needed most for decorations set up, concessions, bingo and raffle management, and silent auction monitoring. If you are interested in joining, please email Jessica. Also, enrollment for the 2023-2024 WBSD/JCC 4K program began on Monday, January 30th. Those interested in attending the JCC site are encouraged to register early online before seats fill in the two (2) sessions. For more information, please contact Kelly Valentino at kvalentino@wbsd-schools.org.

Building Inspection

Construction began this week on the third home in Phase II of Morning Meadows. Permits were issued for construction of a second home in the Maple Fields subdivision. Occupancy was issued for two (2) homes in Morning Meadows and for the fourth condominium duplex located in the Laurel Springs subdivision.

Public Works

This week, the Street and Parks Department Crew assisted with snow removal operations and the set up for the February 21st Spring Primary. The Jackson Water Utility Crew and Wastewater Treatment Plant Crew continued addressing work orders and maintenance needs, along with management of the ongoing STH 60 Main Street Utility Upgrade Project.

The 2023 Main Street Utility Upgrade Project work began on February 13th. Work will continue to occur outside of the roadway (or Right of Way); however, the safety of the workers and the equipment along the project necessitates single lane flagging for one lane of traffic to traverse eastbound and westbound on Main Street. The project detour route will be enforced on March 6th when the major portion of project will start, and traffic will only be permitted within the project limits to motorists accessing a local business or residence. Citizens are encouraged to monitor the [Village website](#) for project updates or to contact the Public Works office at 262-677-9001 with questions.

Administration

Staff dedicated time this week to preparing for the February 21st Spring Primary Election, sending 1st installment settlement checks to all taxing jurisdictions, and preparing and publishing the Request for Proposals (RFP) for developers and builders of townhomes and single-family homes in The Oaks of Jackson Subdivision. To see what's on your ballot, where your polling location is, or to track your absentee ballot for the Spring Primary, visit myvote.wi.gov. The polling location for Village of Jackson is the Municipal Complex, and polls are open on Tuesday from 7:00AM – 8:00PM. For more information about the RFP for townhome and single-family builders and developers, visit the [Village Website](#) “Legal Notices & Postings” tab to view the RFP summary document. This week, the Plan Commission meeting scheduled to occur Thursday was rescheduled to Thursday, February 23rd, at 7:00PM. Lastly, Staff would like to thank Administrative Assistant Tiffany Washburn for her service of almost two years with the Village! Tiffany's last day with the team will be Thursday, and we wish her all the best in her next role.

JACKSON MONTHLY HIGHLIGHTS COMING SOON!

I am excited to roll out a new, monthly update to the Jackson community that will take the place of the weekly update. The monthly correspondence will work to keep community members informed while promoting online platforms such as departmental Facebook accounts and websites that share similar content, more frequently.

The Jackson Monthly Highlights will include a collection of event announcements, project updates, departmental news, and more with a new look. Each update will be sent on the first Friday of the month, to all boards, committees, commissions, staff members, and other interested parties. The Jackson Monthly Highlights will also be published online.

I look forward to sharing our first edition of the Jackson Monthly Highlights on Friday, March 3rd!

-Jen Keller, Village Administrator

The graphic is titled "Monthly Highlights" in orange text. It features the Jackson logo on the left, which consists of a stylized 'J' above the word "JACKSON". Below the title, there are six grey rectangular placeholder boxes arranged in a 3x2 grid, each containing the text "(INSERT TOPIC)". At the bottom of the graphic, there is an orange rounded rectangle containing the text "(JFD FB link) (JCC FB link) (JPD FB link) (VOJ Web link)".