

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: February 3, 2023  
Re: Weekly Update



### **Police Department**

This week, the Jackson Police Department (JPD) facilitated firearms training at the Washington County Sheriff's Office indoor range. Staff also provided facility tours for other municipalities that are planning to build new public buildings. As a reminder, JPD will host a Carrying a Concealed Weapon (CCW) class on February 25<sup>th</sup> from 8AM-12PM at the Jackson Municipal Complex. The cost is \$50; Village of Jackson residency is not required. If you are interested in obtaining a CCW permit, please visit JPD [online](#) for more information. Registrants shall note there will be no firearms allowed in the classroom.

January Statistics

Calls for Service:	924	Criminal Arrests:	45
911 Calls:	59	Drug Arrests:	15
Traffic Accidents:	6	Juvenile Referrals:	1
Traffic Citations:	72	Fingerprint Requests:	13
Traffic Warnings:	130	Open Records Requests:	25
OWI Arrests:	5		

### **Fire Department**

Last week, Jackson Fire Department (JFD) personnel responded to nine (9) medical calls and three (3) fire calls, which included a gas leak, a fire alarm, and commercial alarm that was a result of excessive heat inside the building.

Monday night's training focused on Motor Pump Operation pressure governors, pump theories, foam systems, and emissions systems. Time was also dedicated towards utilizing adapters for different scenarios. Also, this week, five (5) members of the department attended West Bend Fire Department classes for Advanced Cardiology Life Support (ACLS) and Pediatric Advanced Life Support (PALS) certifications, which are required to maintain paramedic licenses.

The application window for the Full-Time Firefighter/Paramedic position closed last Friday. Candidates have until February 10<sup>th</sup> to take a written exam and interviews will occur the following week. JFD will also continue to accept applications for the available Part-Time Firefighter/Paramedic and Paid-On-Call positions. Please visit the online [employment opportunities](#) page and apply now for your chance to work with a great department.

### **Parks and Recreation**

The Winter Adult Co-Ed Indoor Volleyball Leagues began on Wednesday and will continue through May. Registration for the April 22<sup>nd</sup> Pickleball Tournament is filling quickly; please register online or at the Jackson Community Center (JCC) soon. The Monte Carlo Night fundraising event is coming up on Saturday, February 25<sup>th</sup>. Staff members are working to recruit event volunteers and sponsors for the event! If you are interested in joining, please email [Jessica](#)! Also, enrollment for the 2023-2024 WBSD/JCC 4K program began on Monday, January 30<sup>th</sup>. Those interested in attending the JCC site are encouraged to register early online before seats fill in the two (2) sessions. For more information, please contact Kelly Valentino at [kvalentino@wbsd-schools.org](mailto:kvalentino@wbsd-schools.org).

### **Building Inspection**

This week, Staff met with a potential developer regarding construction of a 36-unit apartment complex in the Village. Construction permits were issued this week for a new home in Cobblestone Meadows. Also, this week, occupancy was issued for another home in the Morning Meadows subdivision, as well as for the third two-family condominium in Laurel Springs Villas. Lastly, plans and permits were submitted for a second new home in the Maple Fields subdivision.

## **Public Works**

The Street and Parks Department Crew assisted with various maintenance projects this week at the JCC. The crew also rebuilt picnic tables for the Jackson Parks. The available Streets and Parks Maintenance position received three (3) applications; interviews will commence within two weeks.

The Jackson Water Utility Crew has replaced 84 water meters so far this year. Additional meter testing of Village meters will occur to ensure accuracy throughout the next 10 years of the 20 year lifespan for the meters. The Crew is also in the process of painting the interiors of Well House #1 and #4.

At the Wastewater Treatment Plant, Staff addressed work orders, televised 31 sanitary laterals, and replaced meters. The 2023 Utility Upgrade Project preconstruction meeting was held on Wednesday. The project is scheduled to start in February and is scheduled for completion in May. Residents and businesses along Main Street who are affected by the project and may not have attended the Public Information Meeting in 2022, are encouraged to remain vigilant of updates provided by the Village or the contractor via email. Updates will also be posted on the [Village Website](#).

The Village has received notice from WisDOT that the Urbanized Area STTP-Urban funding has been approved for the intersection of Eagle Drive and STH 60. The project construction costs are funded up to 80%; the Village Board will consider authorizing a 20% match for the construction of the roundabout in 2024 at the upcoming meeting on February 14<sup>th</sup>.

## **Administration**

This week, Staff dedicated time to satisfying requests for absentee ballots, filing the Wisconsin Retirement System reconciliation reports to Employee Trust Funds, and meeting to continue the planning efforts for The Oaks of Jackson Subdivision. Taxpayers are reminded that any delinquent 1<sup>st</sup> installment payments or 2<sup>nd</sup> installment tax payments are due to the Washington County Treasurer. Residents hoping to find a copy of their receipt for tax payments may do so by navigating to the Washington County land records [website](#).