

To: Village Board, All Committee Members, and Others  
From: John M. Walther, Administrator  
Date: February 8, 2019  
Subject: Weekly Update



### **Police Department**

The Chief and his Administrative Assistant Jodi Rohde completed a webinar sponsored by the State regarding upcoming changes to state and federal crime reporting. Effective January 1, 2021, all law enforcement agencies are required to switch from the FBI's uniform crime reporting (UCR) to incident-based reporting (IBR). Our new records management system will interface with IBR, but we will need to complete training and begin to make changes to our record keeping within the coming months.

If you are a visitor to our website at [www.jacksonpolice.org](http://www.jacksonpolice.org), please be patient as we work to update the site. The webpage will be under construction for the next month or so.

We dealt with multiple crashes and calls related to the weather this week. We have our fingers crossed for an early spring.

Officer Kyle Henning has been invited to attend the VFW State Convention in June. Officer Henning will be recognized at the state-level for his lifesaving actions last August where he and other bystanders pulled a child from a flooded creek.

### **Fire Department**

This week the Jackson Fire Department responded to thirteen EMS and two fire calls, including a car accident and a chimney fire. With the cold weather, residents are using their fireplaces/wood burners more frequently causing an increase in chimney fires. It's a good idea to have your chimney cleaned and inspected prior to the winter season to prevent any problems.

Monday evening eight officers began a Fire Officer I class (delayed by a week due to weather.) The class is being taught by MATC and is held at the Grafton Fire Department. EMS training was held Monday night at the station. Our EMTs trained on a new traction splint used for femur fractures. We also reviewed the LUCAS device (an automated CPR machine); practiced CPR, and also practiced placing airways in cardiac arrest patients.

Several repairs were made this week. Ambulance 1251 has been starting hard and having electrical problems for several weeks. A faulty glow plug module – the primary cause – was replaced. They also found the starter and both batteries to be subpar. Everything was repaired and the truck is significantly improved. Due to the extreme cold last week, two pressure gauges froze up on the fire trucks. One has been replaced and we are awaiting the replacement parts for the other.

Today and tomorrow, Chief Swaney is in Sun Prairie attending the Wisconsin State Fire Chief's Association Winter In-Service. A variety of sessions including fire prevention, fire behavior in modern construction, updates on state codes, and dealing with a generational workforce are on the agenda.

### **Joint Parks and Recreation**

A HUGE thank you goes out to all of our sponsors, volunteers, and everyone else who helped to make Monte Carlo Night a great success!

The plumber was here Monday to replace the water heater, which unfortunately decided to quit during the Monte Carlo event Saturday night.

Tonight (Friday) is Family Movie Night at the Community Center, featuring “Incredibles 2.” There will be a special 4k family coloring event prior to the movie.

JAYBA has its registration scheduled Saturday at the JACC from 12:00 – 2:00 and 4:00 – 6:00 p.m.

Tuesday Renee led a trip to Potawatomi with the Seniors. They all had a great time, but no big winners!

Summer Volleyball and Softball registration information went out in the mail today. Consider signing your team up for this summer!

### **Building Inspection**

Inspections returned to normal after the extreme weather of last week.

The JFD and Inspection staff completed the initial final inspections at two large industrial projects.

State-approved plumbing plans and permits were received for the Jackson Family Dental remodeling project.

### **Public Works**

The Jackson Water Utility had to replace five water meters that froze and broke during the cold weather period. Another thirty-six notices have been sent out to property owners next in line for the meter changeout program. Four to five meters per day are being changed out. Updated customer information is being collected during the scheduling of the meter appointment. Two valve boxes damaged by plows have been repaired.

The Street & Parks Department continued the snow removal and salting operations this week. Maintenance on all equipment has been performed prior to the next snowfall. Advanced Disposal, our solid waste hauler, is now caught up following the missed week of trash collection due to the cold weather. Recycling collection will continue next week. All recycling items will be collected, even items in bags outside of the container. Finally, the crew will be taking advantage of the CVMIC training video on snow plowing and vehicle inspection.

At the WWTP: All equipment has been thawed and is now functioning normally.

### **Clerk/Treasurer**

The February settlement to the County has been completed. All remaining Real Estate taxes are to be paid directly to Washington County Treasurer. The Village continues to collect Personal Property taxes.

Paula continues working with NEOGOV on implementing the Onboard software system.

Reminder, there will be NO February Spring Primary election for the Village. The next election will be the Spring Election held on April 2<sup>nd</sup>.

Paula and Jilline had a meeting with Wisconsin Elections Commission on Badger Book upload usability.

The 2018 Housing Survey has been submitted to the Wisconsin Department of Administration, Division of Intergovernmental Relations.

### **Administrator**

The Staff held its annual Work Plan Meeting Thursday morning led by CVMIC Loss Control Specialist Matt Ackerman.

After several days featuring the snow and unusually cold weather last week, and with an additional challenge of the increased volume for collection this week, as well as glare ice, trash pick-up for the past two weeks was completed Thursday morning. Recycling pick-up will resume next week (February 12 and 13?) A look at the weather forecast for the upcoming week may cause some additional challenges.