

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: June 5, 2020
Re: Weekly Update



Police Department

The Mid-Moraine Municipal Court will resume in Jackson on Wednesday, June 10th. We've worked closely with the court administration to ensure a safe experience for all who attend. Pre-trial conferences with our prosecutor have been scheduled for an alternate time to minimize interaction, and cleaning protocols have been established to sanitize communal areas.

Officer Michael Trevarthen has completed his field training program and has been certified for solo patrol. He has prior law enforcement experience with the Lodi Police Department and has been a welcome addition to our team. He will be assigned to the first shift for the remainder of the year. Officer Trevarthen will be ceremonially sworn-in at next week's Village Board meeting.

Voters approved a constitutional amendment in April referred to as "Marcy's Law." The amendment adds seventeen specific rights for crime victims to the state constitution. The amendment includes rights to privacy, timely notice of release, escape of the accused, full restitution from the accused, and notification of all proceedings of a criminal case upon request. To comply with the amendment, we've been working with victim advocate groups, the district attorney's office, and other law enforcement agencies to update our policies and forms to comply with the new law. We are planning a joint training session for our staff in July.

We responded to an accident with injuries on Main Street on Tuesday at 4:38 a.m. A vehicle struck a moped. The operator of the moped was thrown from his vehicle and had minor injuries. The vehicle driver was cited for failure to yield right-of-way.

On Tuesday morning an adult woman called 911 to report that she had stabbed herself in the chest and neck during a domestic disturbance. The woman was hospitalized due to her injuries but is in stable condition. This matter is under investigation.

Today was Officer Ron Laabs' final day with the Village of Jackson Police Department. We thank him for his twenty-seven years of service and wish him well in his retirement.

On Sunday we will end our emergency staffing plan implemented in March in response to the COVID-19 pandemic. The officers will resume their normal shifts, but we will continue with our cleaning and sanitizing procedures.

Fire Department

There were twenty-one medical and six fire calls this week, including a barn fire on Pleasant Valley Road, with the Cedarburg Fire Department also being dispatched. A contractor failed to notify anyone that he was burning down the barn. A water flow alarm was activated causing minor damage at a business on Delaney Court. There was also a false alarm and another alarm triggered by heavy cigarette smoke. A car hit a moped on STH 60 at USH 45 causing injuries. We Energies was contacted to repair a small leak called in by a resident on Hazelwood Lane who smelled natural gas.

We welcome Kyle Newberg, from Manitowoc, to the Jackson Fire Department. He has served on the City of DePere Fire department for two years and Valders Fire and Rescue for six years. He also served as a dispatcher for Manitowoc County. Kyle brings a high level of training to the JFD. He enjoys instructing which is a high priority at our department.

We have been performing liquor license inspections this week and will continue today and Monday to complete before Tuesday's Village Board meeting. We look for these businesses to maintain sanitary conditions and to immediately repair any life safety violations.

Joint Parks and Recreation

The Summer Guide is now online! Register for summer programs at: jacksonparkrec.recdesk.com. Weekly revisions due to COVID-19 will be made; the cover will show the last revision date.

Monday was the last day for WBSD lunch distribution in the Village.

The Boys & Girls Club opened Monday. We are working together to ensure that the Department of Children and Families (DCF) requirements and the "Blueprint to Open" social distancing guidelines work in concert. It has been no small feat working through all of this in a positive and flexible manner.

Renee held the Adult Volleyball managers meeting on Wednesday and reviewed the social distancing guidelines for play. The league begins June 11th.

The CVB Board met Thursday. They will be kicking off the new Strategic Planning process on July 23rd with a Tourism Talk with David Spiegelberg from the Wisconsin Department of Tourism.

Sign up online for Fitness center appointments at: signupgenius.com.

Sign up for the Blood Drive on Monday June 29 from 2:00 – 6:00 p.m. at the Jackson Community Center with Versiti Blood Center of Wisconsin. Call 1-877-BE-A-HERO (1-877-232-4376) or schedule online at <https://bit.ly/jackson629>.

JACC Safety Guide and Emergency Procedures are now listed on our website.

Tot Time starts Monday, June 8th. Following the social distancing guidelines in place, there is one instructor and one volunteer for eight children. We are running multiple sessions to accommodate as many children as possible. The two morning sessions have been filled and we have begun a waiting list for the afternoon sessions.

Wednesday Night Adult Men's Softball begins June 10th.

Pickle Ball begins the week of June 8th. Due to limited players for each scheduled time slot during social distancing, players will need to call Renee to register for your time to play 262-677-9665. See schedule online for times and dates.

The Splash Pad is open from 10:00 a.m. to 7:00 p.m. every day. The new policy for groups of over fifteen will begin Monday, July 6th. All the previous groups (that we are aware of) have all been informed. Due to COVID-19, we are not anticipating many groups this summer because of the strict DCF Guidelines for daycares, which should make this a great year to implement this new policy.

Building Inspection

Permit volume slowed this week. Inspections remained steady.

Several plan reviews were completed this week for various residential and commercial projects.

Six property maintenance Notice of Violation orders were issued this week for illegal vehicle parking, illegal recreational vehicle parking, overgrown grass/weeds, and failure to obtain permits.

Public Works

The Jackson Water Utility continues the valve exercising and hydrant maintenance program. There were 186 Digger's Hotline locates for the month of May averaging nine per day. The Utility Clerk made phone calls to water and sewer customers who have not yet paid their bills. Only 275 remain on the list after the phone calls. Disconnection notices will be mailed next week showing a June 23rd disconnection date. The blue water tower has been experiencing transducer failures (not telling the wells to fill the tower.) The crew is scheduling the replacement of the transducer.

The Street & Parks Department crew has increased the frequency of cleaning buildings and parks. With the excess of yard waste bags at the curb and the strong winds which occurred Tuesday night, the crew has been collecting bags and chipping brush curbside this week. We have been issuing Yard Waste Site access cards to Village residents. Call 262-677-0707 for more information. The next curbside bag and brush pickup is scheduled for June 15th. A pile of wood chips has been placed outside of the fence for residents to take. Phase 3 of street tree planting was completed this week. The concrete curb for Shelter #2 in Jackson Park has been poured; next comes the slab.

At the WWTP: The leaking sanitary sewer laterals found during televising on Glen Brooke Drive have all been repaired. The inflow and infiltration (I&I) level for the plant should see a reduction. A broken storm lateral was repaired this week on Ridgeway Drive. Parts are being ordered for replacing the bearing on the Lakeside Screen at the septage receiving station.

Major earth work continues this week at the site of the Jackson Municipal Complex. The pond is being excavated and the remaining site is being prepared for the geogrid installation. Utility work will begin next week. We await FEMA approval. We are getting closer to the final approvals allowing the Spruce Street and Ridgeway Drive extensions to begin. The Traffic Impact Analysis has been completed and has been sent to WisDOT for review and approval.

Laurel Springs Subdivision Addition #1 is scheduled to receive the curb and gutter next week. The Village has developed the streetlight layout and quote requests for installation (a developer expense.)

Clerk

On Thursday, staff participated in a Wisconsin Elections Commission webinar on the CARES Subgrant Program. Funds will help prepare for the August and November 2020 elections.

Treasurer

The Village received its 2020 Recycling Grant in the amount of \$10,552.32.

The Village received payment from State Debt Collection (SDC) for a delinquent water bill dating back to 2017.