

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: December 11, 2020
Re: Weekly Update



Police Department

Lieutenant Fristed represented the Jackson PD at the Shop with Cops event sponsored by the Wisconsin Fraternal Order of Police, Kettle Moraine Lodge #10. Due to the Covid-19 pandemic, the event was much different than in past years. Officers signed cards for the children ahead of time and gift shopping was done in advance by volunteers. The families picked up their gifts on Tuesday evening as they drove through West Bend's "Enchantment in the Park." They were greeted from a distance by the officers.

Staff attended a tour of the new Municipal Complex with representatives from Cedar Corp. and Mike Koenig Construction. The building is beginning to really take shape and it is great to see the progress.

Officer Dan Oswald has completed the Wisconsin Department of Justice's Professional Communications Instructor Training. He is now certified to provide instruction to our staff on the state-approved professional communications skills course and is also the department's defensive and arrest tactics and de-escalation instructor.

Staff attended the annual ProPhoenix conference on Wednesday. This year's conference was held virtually which allowed for our administrative staff to also attend. We were provided updates and learned new dimensions of the records management software. Thanks to the Jackson Area Community Center for providing the space and IT support for our staff to "attend" the training.

On Sunday evening an officer on patrol observed a speeding vehicle on Hickory Lane. The officer conducted a traffic stop and found the driver to be under the influence of intoxicants (PBT .22%). The driver was subsequently arrested for operating while under the influence (3rd offense).

On Monday evening an officer on patrol observed a vehicle travelling at 94-mph in the 70-mph zone. The driver did not immediately stop when the officer activated the squad car's emergency lights. The vehicle finally stopped several miles south of the Village. The driver identified himself as someone else, but the officer was able to determine his identity. The man was arrested for two outstanding warrants through Waukesha County and cited for speeding, operating while suspended, and unsafe lane deviation.

Fire Department

There were twenty-one medical and five fire calls this week, including two fire alarms, a vehicle crash on STH 60 at Industrial Drive, a report of a structure fire (which actually turned into a medical matter instead), and a small brush fire.

Monday training included Rapid Intervention Team (RIT): teams of three or more firefighters dedicated solely to the search and rescue of other firefighters in distress. Members of the RIT should know their duties before arriving on the fireground; responsibilities are implemented via riding assignments. Responding firefighters know prior to arrival that they will operate as a RIT, either by being dispatched as a RIT or through department operating guidelines based on order of arrival at the scene. RIT members gather their equipment while the company officer sizes up the scene and gets a report from the incident

commander. It is an important part of our operations so that if a firefighter goes down in a fire, we are able to rescue them quickly and effectively.

The last of the inspections were completed this week. The remainder of the year will involve re-inspections.

Joint Parks and Recreation

The Community Center Family is saddened by the passing of our employee Jeff Krueger who lost his battle with cancer on November 30th. He will be deeply missed. Jeff worked at the JACC opening the building in the mornings and welcoming patrons with smiles. He also served as a part-time custodian. A memorial service will be held for Jeff in Hartland on Sunday, December 13 at 11:00 a.m. Our thoughts and prayers go out to Jeff's family during this difficult time. He requested that in lieu of flowers, donations be made to your favorite animal shelter, the MS Foundation, or the Jackson Community Center.

The CVB Board of Directors completed their three-session Strategic Planning process last Thursday. The plan will be finalized in January.

The youth dance recital was held Wednesday evening. All the kiddos did a great job. The next session will begin in January.

Judging took place on Thursday evening for the Holiday Lights contest. Maps were released to the public today. Drive around this weekend (using the map) and then email us at parkrec@villageofjackson.com with the address of your favorite display. Your vote will be considered by the judges. Thanks to Schreiber Foods for sponsoring the event and to Jimmy's for providing the gift certificate for the winning family.

Time for Tots 3K Program, a play-based preschool program offered at the Jackson Community Center through a collaboration with the WBSD Early Learning Team, is open for registration. The program meets twice weekly on Tuesday and Thursday and focuses on developing early literacy, language, and social skills through play-based practices. The second session runs from January 7th – May 20th. Call 262-677-9665 for more information.

Purchase a Park & Rec gift card this Christmas. It can be used on any of our programs, excursions throughout the year, or fitness memberships. They never expire!

The Hunger Task Force was at the Community Center this week to deliver the monthly Stock Boxes to older adults. Contact Renee to find out if you qualify for the program: 262-677-9665 x104.

We are accepting team registrations for the Wednesday Co-Ed Indoor Volleyball League and the new Friday Women's Indoor Volleyball League both beginning in January. Call Renee at 262-677-9665 x104 for more information.

The JPR Scholastic book orders are starting to pick up. If you are looking for gifts, please consider checking Scholastic books first. Our classroom gets lots of free books and classroom items from this program. You may even have books shipped to your house. Order Online at: scholastic.com/bookclubs. Sign in or create an account. Connect to me by entering our Class Code: J9DW2

If you are shopping on Amazon, make a difference this holiday. To generate donations for Friends of Jackson Jt. Parks & Recreation, shop for the gifts at: smile.amazon.com/ch/45-4554725.

Building Inspection

Permit submittals were minimal this week. Inspection volume remained seasonally heavy. An insulation inspection was completed for the newest 4-unit condominium in Stonewall Ridge. The project now moves into the drywall and interior finishing phase.

Occupancy was issued to Domino's Pizza on Prairie View Lane. It will open Tuesday, December 15th.

Roof decking has been completed on the Municipal Complex. Various pre-pour inspections for interior concrete were completed along with in-floor radiant heat tubing in the police garage and sally port areas.

Building plans were received for a residential addition on Chateau Drive and for a new single-family home on Highland Road.

Public Works

The Jackson Water Utility continues meter testing and performing Digger's Hotline locates. Staff is training on the Workhorse billing program. The heater is now functioning at the booster station. The dead-end water main west of USH 45 was flushed this week due to the favorable weather. The temporary flushing station has been removed for the winter. The water withdrawal report was completed for the DNR. There were only 206 water disconnection notices sent out this week.

The Street & Parks Department: Dead Ash trees were removed on Juniper Street and Glen Brooke Drive as well as a dead pine tree in Jackson Park. Tree trimming was done. The soccer goal nets were removed for the winter. Stop signs were installed in the new Morning Meadows and Laurel Springs Villas developments. Blockage in a box culvert on Georgetown Drive was removed stop the flooding of the intersection of Georgetown and Ridgeway Drives. Snow removal equipment is being readied for the first potential snowfall of the season.

At the WWTP: The wait for repair parts for the waste gas burner repair project continues. The storm sewer on Hickory Lane from Forest View Drive to the creek was televised. Fiber conduit had been bored through the manhole. The owner of the fiber is being contacted to remove it. The storm sewer crossing Riverview Drive between Pin Oak Circle and Jackson Drive is full of tree roots from the detention pond. The jetter truck cutter was ineffective so a contractor will be required to clear the roots. Temporary equipment has been installed to test for Phosphorus and allow for its removal through chemical feed and filtering. SCADA system adjustments are being made to allow the digester compressor controls on the computer to begin monitoring.

Cleanup of existing ditches along Eagle Drive and the Public Works Building was completed this week, which should provide better drainage for the area.

Clerk

Staff participated in the Wisconsin Elections Commission webinar on WisVote Election Reconciliation and the General Election.

Treasurer

The Village received \$46,430 from the State of Wisconsin for its final Routes to Recovery reimbursement. A total of \$116,843 was received this year to help cover unbudgeted expenses due to COVID-19.

The Village is planning to hold a Wellness Clinic in early 2021 for all eligible employees and spouses.

2020 Real Estate and Personal Property tax bills were mailed out on Wednesday. First installment payments or payments in full are due by January 31, 2021.