

To: Village Board, All Committee Members, and Others
From: John M. Walther, Administrator
Date: December 4, 2020
Re: Weekly Update



Police Department

Congratulations to Lieutenant Todd Fristed on his 25-year anniversary with the Village of Jackson Police Department today (December 4th.) He has worked his entire career in the Village of Jackson, previously serving as K-9 Handler, Sergeant, and Field Training Officer. Congratulations Lieutenant Fristed!

Additional lockable drug boxes are available, courtesy of Elevate, Inc. There is no cost for them. We distributed many of these at the October Drug Drop event. Thank you to Elevate, Inc. for providing them. You may pick one up at the Jackson Police Department lobby – limit one per household.

Welcome to Officer Dominic Gutierrez who began his tenure with the Jackson Police Department on Monday. He will be in field training for the next few months.

Officer Andrew Mueller, while on patrol Thursday morning, spotted an injured snowy owl in the middle of CTH P near Hasmer Lake. With the assistance of other officers, the owl was able to be corralled and transported to Wanakia Wildlife Rehabilitation and Education Center in Richfield.

Fire Department

There were forty-one medical and six fire calls in the past two weeks, including two alarm activations, an oil spill on Alcan Drive, a rollover crash at Sherman and Mayfield Roads, an ambulance change of quarters for Hartford Fire Department, and a deck fire on Ridgeway Drive.

The Trauma Coordinator from Froedtert Hospital provided a livestream training presentation on November 23rd, featuring two common types of trauma – falls (number one in calls for our ambulance) and car crashes. Trip and falls are recurrent in the elderly population, resulting in hip fractures, broken femurs and arms, as well as head bleeds. Newer cars are now safer, allowing more people to walk away from crashes uninjured; although with the adrenaline running high, medical evaluations are important for indications of head and internal bleeding or injuries to the back or neck, especially due to deployed airbags.

This week's training involved motor pump operations. All qualified members practiced drafting and pumping. The JFD currently has a solid group of seventeen qualified pump operators with two in school. The state of Wisconsin requires state-certified Pump Operators to operate a fire truck. A number of our members have completed their required schooling over the last four years.

Inspections for the year are wrapping up with most of the remaining inspections being conducted in Northwest Business Park. You are urged to take precautions during the holidays to not overload circuits and use caution while cooking. Most kitchen fires happen between Thanksgiving and the new year.

Joint Parks and Recreation

Final revisions are being made to the Village of Jackson Parks, Recreation, and Open Space Plan. The goal is to have the plan approved and published in January. Thanks to all residents, committee members, and staff who have helped with this plan revision. The Plan will help guide the department for the next five or more years.

Joel was able to put up five trees and all the lights on Tuesday and Wednesday; even lighting one outside for us this year!

Thanks to volunteers Nancy Habel and Jeannie Baermann for decorating the lobby and all the Christmas trees at the JACC. Stop in and see the trees at the Community Center next week!

Sign up for the Jackson Community Outdoor Christmas House Decorating Contest! Join the best community decorating contest around. Light up your homes and show us how much glitz and pizzazz you can muster. There is a \$5 entrance fee and pre-registration is required. Registration deadline is today. Judging will be the evening of Thursday, December 10th. The contest is open to Jackson Village and town residents. (*Note: A family may not win two years in a row.) Register today in person at the Jackson Community Center or online at the following link: [Community Christmas Decorating](#). Maps will be released to the public Friday, December 11th. Follow the map on Friday evening and then EMAIL us at parkrec@villageofjackson.com with the address of your favorite house!

Sign up today for the Blood Center of Wisconsin Blood Drive, Wednesday, December 30th from 2:00 – 6:00 p.m. at the Jackson Community Center. Call 1-877-BE-A-HERO (1-877-232-4376) for more information or click the following link: <https://bit.ly/jacksondec>.

Time for Tots 3K Program! Time for Tots is a play-based preschool program offered at the Jackson Area Community Center through a collaboration with the WBSD Early Learning Team. The program meets twice weekly (Tuesday and Thursday) and focuses on developing early literacy, language, and social skills through play-based practices. The second session runs from January 7th through May 20th and is now open for registration! Call 262-677-9665 for more information.

Advocate Aurora Health made a video for handwashing awareness week for early December, but the short video is useful for everyone all the time, demonstrating methods of proper handwashing to prevent the spread of infection. You may share with anyone using the link: <https://youtu.be/FiwXIO2N8uA>

Purchase a Park & Rec gift card this Christmas! It may be used for any of our programs, fitness memberships, or excursions throughout the year . . . and they never expire.

Thursday Kelly attended a 4K Directors meeting focusing on the new online registration procedures and partner site information videos for the 2021-2022 school year. Registration information and site videos will be available in January.

Friday Jessica attended the Office of Outdoor Recreation Virtual State Tour presented by the Wisconsin Department of Tourism. Outdoor recreation stakeholders in our region will learn about the Office of Outdoor Recreation and key initiatives with a live presentation by director Mary Monroe Brown.

Team registrations are being accepted for the Wednesday Co-Ed Indoor Volleyball League and the new Friday Women's Indoor Volleyball League, both beginning in January. Call Renee for more information at (262) 677-9665 X104.

Building Inspection

Permit submittals increased slightly over the past two weeks. Inspection volume was heavy in recent weeks with several projects rushing to complete exterior work and get buildings enclosed prior to winter.

Pavement work and rough grading has been completed on the Snow Studs and Delaney VI projects.

Landscaping work has begun at Rosewood Apartments with rough and final grading being completed and vegetative plantings being placed. Sod work is scheduled for next week. Depending on weather, the landscaping may be completed yet this year.

Half of the buildings at Rosewood Apartments are completely sided. The remaining buildings will be completed in the coming weeks. Occupancy inspections are scheduled to begin on December 22nd and continue through February for Buildings 1 – 4. Shortages of certain materials may delay those dates.

Building plans have been received for the reconstruction of the 4-family apartment building on Georgetown Drive. Demolition of the fire-damaged structure will begin any day now.

The Building Inspection Department and Fire Department completed an occupancy inspection for the new Urban Myst Vape Shop located behind Jimmy's Restaurant.

Roof decking for Buildings A through D has been completed at the Municipal Site. Roofing work is scheduled to begin next week and continue through January. Concrete floor has been poured in Building D (Fire Department administrative area.) In-floor hydronic heating and concrete for the police garage area are scheduled for installation next week. Installation of the underground gas service began this week.

Public Works

The Jackson Water Utility had 211 Digger's Hotline locates for the month of November averaging eleven per day. The heater at Well #4 failed and needs to be repaired. Meter testing continues to get ready for next year meter changeouts. There are only 250 customers who have not paid their sewer and water bill. Disconnection letters will be sent on December 11th. A temporary water meter was installed at the new Municipal Complex for use during the construction.

The Street & Parks Department: The yard waste site was closed for the season on Monday. You may still register for an access card for use next season. Call 262-677-0707 for more information or stop in at the Public Works Building. The remaining end-of-season curbside bag and brush pickup was completed this week. Trimming and mulching is being done at all Village-owned buildings. Plow markers are being installed. Vehicles are being maintained and street signs are being installed in the new developments.

At the WWTP: The waste gas burner repair project continues. Repair parts have not yet arrived. All roofs under contract for this year have now been completed. The sewer in Willow Ridge Drive from Hunters Road to Ridgeway Drive has been jetted and videoed in preparation for next year's reconstruction project.

The gas service is being installed this week at the new Jackson Municipal Complex site. The ditch work will be completed next week on the Ridgeway Drive and Spruce Street extensions. The street project will then be closed down for the winter. We have responded to WisDOT with the required comments for the Ridgeway Drive connection to STH 60. We continue to edge closer to the approval of the permit.

Clerk

Staff participated Tuesday in the League of Wisconsin Municipalities webinar on Local Redistricting.

Treasurer

The Village received \$9,465 from the State of Wisconsin Department of Health for EMS Transport Services. The funds are related to services from July 2019 through June 2020.

The Village received \$1,920 from the State of Wisconsin Department of Justice for the completed recertification training by the Police Department.

2020 Real Estate and Personal Property tax bills are being processed by Washington County. We anticipate having the bills next week, to be mailed out no later than next Friday, December 11th.

Administrator

The Village Board adopted the 2021 General Fund budget at the Budget Public Hearing on Monday evening in the amount of \$4.418 million. They also adopted the 2020 property tax levy of \$5,024,512, the 2021 Water Utility Budget of \$1,388,499, the 2021 Sewer Utility Budget of \$1,950,287, and established the fees for 2021.

Preparations continue for the attachment of approximately 200 single-family homes from the town of Jackson on January 1, 2021.