

To: Village Board, All Committee Members, and Others
From: Jen Keller, Administrator
Date: May 21, 2021
Re: Weekly Update



Police Department

The 2021 Jackson Rummage Sale weekend went very well, with just a few minor parking complaints, etc. Thank you to all that attended the carwash and brat fry fundraiser for fitness equipment for the new Jackson Municipal Complex. We had a great turnout, and we appreciate the support from our community.

This week JPD held in-house defensive and arrest tactics training with instructor Officer Dan Oswald. We reviewed policies and participated in mock scenarios. We also completed de-escalation training virtually with our new on-line vendor, Virtual Academy.

Staff interviewed 12 applicants for our police officer position. The next step for those selected will be an interview with the Police and Fire Commission on June 7th.

Detective Foeger was busy this week working on a missing juvenile case that originated in Jackson and resulted in an Amber Alert being issued in Northern Wisconsin. A 13-year-old Saukville girl was last seen in the Village of Jackson on Sunday morning, and was found safe in Menomonie, Wisconsin on Monday. Detective Foeger has been working with multiple agencies throughout Wisconsin to investigate this matter. A 19-year-old Saukville man that accompanied the girl to Menomonie is in custody and charges are pending with the Washington County District Attorney's Office.

Fire Department

This week JFD had 20 medical calls, 20 inspections and two (2) fire calls which included a false alarm and a fire alarm at Froedtert West Bend from smoke in the elevator shaft. Smoke was determined to come from the elevator exhaust fan. The issue was mitigated and returned to the owner for repair.

Monday night training included the completion of hose testing for 2021! JFD tested 24 sections of 1" hose which was a total 1,700 feet. There were 75 sections of 1 ¾" hose tested for a total of 3,750 feet. Then, 47 sections of 2 ½" hose were tested for a total of 2,350 feet. Next, there were 3 sections of 3" hose tested for a total of 95 feet, and lastly 35 sections of 5" hose was tested for a total of 3,150 feet. The grand total of lineal feet for the 184 sections of hose was 11,045 feet. If stretched end to end, JFD could lay hose line from the current station on Jackson Drive up to Pleasant Valley Road, over 2 miles of hose according to Captain Huyser! Additional training this week included six (6) members of the department attending Hazardous Material training at the West Bend Fire Department. It is always a well done and needed training. Finally, Rosewood Apartments Building #5 passed Hydro testing and the Municipal Complex sprinkler system was inspected.

Parks and Recreation

The Park and Recreation Committee met on Tuesday evening. The final Parks, Recreation and Open Space Plan was reviewed as well as community survey highlights. Following the Park and Recreation Committee meeting, the Friends of Jackson Parks and Recreation met to discuss potential project ideas and funding.

The Greater Jackson Business Alliance (GJBA) held their first ever breakfast meeting on Wednesday and heard from Dan from 6 Degrees Social on ways in which attendees can make Google more helpful for businesses. As a reminder, GJBA is looking for volunteers for the Action in Jackson concessions stand on for Saturday, June 12th with a few spots remaining for Friday, June 11th.

Graduation Ceremonies were held on Wednesday for both the morning and afternoon JCC 4K classes at Hickory Lane Park. The kiddos were so adorable in their t-shirts, caps and tassels. The 3K program finishes up on Thursday.

WPRA Region IV met on Wednesday as well as the Region IV Park Tour Committee. Everyone is planning for WPRA 2022 Conference as well as the upcoming Washington County Fall Park Tour in October. Lastly, 14,000 people viewed our new Virtual map for the Jackson Village Rummage sale last weekend. Thanks again to Brian Mekka and John Kruepke for your help and support!

Public Works

The Jackson Water Utility climbed both water towers and flushed off the mud valves this week. Valve turning and hydrant maintenance program was started this week. All underground utilities were located on Wednesday, May 19th at the new Municipal Complex Site and Cedar Corp will collect all markings for as-built drawings.

The Street and Parks Department Crew collected bags and brush this week. The Yard Waste Site is now open for the season. Stop by at the Public Works Office W194 N16660 Eagle Drive between 7:30 AM to 4:00 PM to get you access card for the site. All spring tree planting has been completed. A staff safety meeting was conducted by CVMIC this week with the topic of “flagger safety”.

At the WWTP there are now only two (2) storm lateral inspection left to do with the 2021 Willow Ridge Reconstruction Project. In terms of maintenance work, the Vac Truck is in the shop for repairs. The Jackson Utility has contacted Germantown for help in case of an emergency and equipment becomes necessary while the Vac Truck is out of commission. Lastly, The sidewalk project along the southside of STH 60 from Coffeerville to Eagle Drive has been bid out for construction. The bid opening was Thursday, May 20th with two (2) contractors bidding on the project. The results will be reviewed at the June 1, 2021 Board of Public Works meeting (rescheduled from May 25, 2021).

Building Inspection

Final Occupancy inspection was completed on Building #5 at Rosewood Apartments. Occupancy is anticipated to be issued next week. There is just one (1) 12-unit building remaining to be inspected for Occupancy. Rough inspections were completed on the new home located on Highland Road. The home is being constructed by Bielinski Homes, Inc. Permits were issued for two (2) additional homes in the Morning Meadows Subdivision. Plans and permits were submitted for a new home on Lot 136 in the Laurel Springs No. 1 subdivision. Plans and permits were submitted for a tenant build-out at N171 W20999 Industrial Drive. The space will be occupied by Network Photography which specializes in portraits, school and sports photography. Above ceiling inspections were completed on the first and second floors of the Building D at the Municipal Complex.

Treasurer

Treasurer Smith attended the CVMIC “Understanding the OSHA 300 Log Recordkeeping Requirements” as well as a virtual training with WisDOT for Local Program Symposium. Administrator Keller and Treasurer Smith also listened to the Ehlers Virtual Wisconsin Public Finance seminar titled “Biennial Budget/Legislative Update” this week. The 2020 Municipal Financial Report (MFR) – From C was filed with the Department of Revenue on May 17th. Lastly, the Village received the 1st quarter franchise fee from Charter Communications for \$14,429.24.

Clerk

Clerk Dobratz participated in a Wisconsin Elections Webinar on 2021 4-year Voter Maintenance practices.

Special Note: Tom Weninger and the rest of the Yvonne Weninger family would like to thank members of the community, friends and Staff for the cards, condolences, flowers, trees, hugs and support. It all helped the family cope with her unexpected passing.