

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Administrator  
Date: February 26, 2021  
Re: Weekly Update



### **Police Department**

This week staff attended in-house training focused on Defensive and Arrest Tactics (DAAT). We reviewed recent policy changes related to our Use of Force Policy and reporting forms. This voluntary reporting form is used to track our use of force incidents and ensure supervisory review for each incident. The chief of police reviews the forms annually to identify areas where more training may be needed. Jackson Police Department recorded two use of force incidents in 2020.

The installation process of outfitting the new 2021 squad car has begun. The retired 2013 Ford Interceptor SUV has been de-commissioned and will be picked up by Auction Associates on Thursday. Proceeds from the auction will be returned to the Village.

Vehicle pursuits have increased, JPD has been involved in three (3) within the past week.

- Friday (02/19) afternoon when a driver gave an officer a false name. A brief chase ensued but was terminated once the driver was positively identified.
- Wednesday (02/24) at 2:11 a.m., JPD assisted the West Bend Police Department with a pursuit headed southbound on Highway 45. Spike strips were deployed to safely deflate the tires of the suspect vehicle. West Bend PD took the suspects into custody.
- Monday (02/22) at 10:11 a.m., an officer observed a speeding vehicle on Main Street traveling more than 55 mph. The vehicle finally stopped around County Hwy G, where the adult female driver was arrested for operating while intoxicated and speeding.

### **Fire Department**

Last week there were 19 medical calls and six (6) fire calls which included: a smoke alarm due to burnt food, two (2) mutual aid fire calls for a kitchen fire in Slinger and a house fire in Allenton, a two (2) vehicle accident on Hwy 60 and Division Rd. with one (1) transport to the hospital, a bulldozer fire on Spring Valley Rd. where fuel and oils had to be removed from the bulldozer before it was extinguished, and a small fire caused by large dryer that ignited cardboard totes.

We would like to thank our guest speaker Tom Thrash from SERTAC for providing updates on trauma procedures. EMS Training consisted of working with tourniquets and stop the bleed procedures.

Visual safety inspections were conducted at the industrial park this week. Inspections included access points around the building, confirming hydrants and FDC were clear of snow, and noting violations. The Chief would like to commend most of the businesses for making sure the fire department has easy access in case of an emergency. Just a reminder that gas meters should also be cleared from snow.

### **Joint Parks and Recreation**

The Summer Activity Guide programs and events planning has begun. The guide will be available online in late April. Men's Softball and co-ed Sand Volleyball will begin soon. Registration information can be found online at: [jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com).

The Versiti Blood Drive last week collected 14 units and helped save up to 36 lives. The 2020 Versiti Blood Drive totals included 64 units of blood donated which helped save up to 183 lives here in the community. The WPRC Board Meeting was held on Wednesday. Jessica was officially appointed as the WPRC Region IV Representative. The WPRC summer ticket information is coming soon. Watch for more information in our summer guide for reduced priced attraction tickets at the JACC!

In partnership with the West Bend Optimist Club; the Annual Youth Free Throw Contest is Saturday. Covid-19 precautions will be in place for the event and age groups will be separated.

Congratulations to Kathy Zacher and Trish Lane, from our 4K team at the Jackson Community Center, for receiving the Queen Bee recognition from the WBSD this week and last week!

### **Building Inspection**

Final occupancy inspection for Building # 2 at Rosewood Apartments has been completed and occupancy is granted. Permits were issued for the construction of two (2) new single-family homes. Plans and permits were submitted for interior tenant improvements at N169 W21008-10 Meadow Lane. This will be the new home of Custom Hardware Solutions. Occupancy permits were submitted for a dual-tenancy in the lower-level garage area at the rear of the building at N168 W20069 Main Street. The two (2) occupants will include an auto detailing business and a separate personal storage area. Foundation work has been completed and inspected in two (2) homes in the Laurel Springs Addition No. 1 Subdivision. Municipal Complex Update includes: (1) Interior mechanical, electrical, and plumbing work continues this week. (2) Concrete floor installation was completed in apparatus bay area this week. (3) Glass installation began this week in the exterior windows.

### **Public Works**

The Jackson Water Utility continues with the meter changeout program with 97 meters replaced thus far. There were 46 Digger Hotline locates for the month of February. Staff attended a conference this week on the new EPA Guidance for Small Community Water Systems on Risk and Resilience Assessments under America's Water Infrastructure Act. The guidance is intended for small community water systems serving greater than 3,300 but less than 50,000 people to comply with the requirements for risk and resilience assessments under America's Water Infrastructure Act of 2018. The Jackson Water Utility serves 3,379 customers and growing.

The following projects were completed this week: (1) Crews plowed and hauled out snow in some areas to prevent flooding with the warmer weather this week. (2) The air sensor in the 2012 Five Yarder Portal Truck has been replaced. (3) Tree trimming south of the Yard Waste Site and north property of Wastewater Treatment Plant for better drainage. (4) The Village Hall generator has been adjusted; the Police Department computers will continue to work during power transfers. (5) The battery backup and surge protector will be replaced. (6) The WWTP team completed 13 sewer lateral inspections. The lift station on Sherman Road has had a pump replaced.

WisDOT held a preconstruction meeting on Thursday, February 25th for the 2021 STH 45 Resurfacing Project. The project consists of resurfacing STH 45 from STH 41/45 Split north to CTH D. The project will start March 15th and be completed before November 30, 2021. The STH 60 portion of the project is scheduled to begin in July 2021. There will be no hard closures during the daytime hours while the project is underway.

### **Clerk**

On Wednesday, staff participated in a Wisconsin Elections Commission webinar on Election Day Procedures for the Spring Election on April 6th. The 2020 Housing Survey was filed with the Wisconsin Department of Administration.

### **Treasurer and Administrator**

Auditors from Sitzberger were on-site Monday, Tuesday and Thursday for the 2020 Audit. Thursday the Treasurer and Administrator met with Tami Olszewski from Ehlers to discuss an Investment Policy which will be drafted and brought before the Village Board in the coming months. Interviews were held on Wednesday and Thursday for the Administration Assistant position. The Treasurer and Administrator prepared and submitted the Injury and Illness report for 2020. The Treasurer and Park and Recreation Director gathered information for the 2020 Payroll Audit for CVMIC.

# Candidate Forum

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## Meet the Candidates for Village of Jackson Trustee

This will be a Q&A Forum with Mr. Dan Anhalt moderating

**SAVE THE DATE**

**Thursday March 18th**

**This will be a virtual event.**

**Forum starts at 7:00 pm**

**More info to follow.**