

To: Village Board, All Committee Members, and Others
From: Jen Keller, Administrator
Date: February 19, 2021
Re: Weekly Update



Police Department

Officer Jennifer Gerke has been named the “Woman Officer of the Year” by the 2020 Wisconsin Association of Women Police. Chief Vossekul submitted the nomination due to Officer Gerke’s excellent investigative work on several cases, as well as her community outreach efforts. The award will be formally presented to Officer Gerke at the March 9th Village Board meeting.

Officer Michael Trevarthen celebrated his 1-year anniversary with the Jackson Police Department on February 17. Officer Trevarthen has successfully completed his probationary period and is now a vested member of the department.

Wednesday evening, a vehicle nearly caused a crash in the roundabout near Highway 45. A traffic stop was initiated, and it was learned that the driver was in possession of drug paraphernalia under his seat. When the driver was asked to step out of the vehicle, the driver fled at a high rate of speed. A short pursuit ensued, and the driver eventually pulled over and surrendered. Inside the vehicle officers discovered marijuana, prescription pills, drug paraphernalia and a white powdery substance. The driver was arrested, and charges are pending with the Washington County District Attorney’s Office. Lastly, a 2021 Charger V6 AWD demo unit was provided to us by Dodge for testing. Officers on all shifts were able to try it out and provide their feedback as we consider our future patrol car needs.

Fire Department

Jackson Fire Department responded to 12 EMS calls and 10 fire calls. Fire calls consisted of the following: a broken water pipe, three fire alarms, a vehicle and garage collision, an electrical problem, carbon monoxide leak, a natural gas leak, and two mutual aid structure fires.

Monday’s training was a mock snowmobile accident in the Jackson Marsh. Crews worked with local snowmobile clubs and the Slinger Fire Department to treat, package, and remove patients from a simulated crash in the woods. See the Jackson Fire Department Facebook page for pictures and more information. Garage door problems continued this week. A broken spring on one of the overhead doors created challenges getting vehicles out for calls. It has been temporarily repaired as we await parts. After inspecting other doors, several broken hinges were found and replaced. A drain valve froze and broke on one of the engines due to the cold weather. The work to replace the part was completed in-house.

Joint Parks and Recreation

Staff attended the WPRRA February 2022 Conference Committee planning meeting on Tuesday. Wednesday Staff hosted the WPRRA Region Four Park Tour Committee Meeting. We are planning a Washington County Parks Tour on September 23, 2021, with a stop at Jackson's Hickory Lane Park. The CVMIC IT group held it’s bi-monthly roundtable on Thursday. Friday, Staff attended the CVMIC Parks and Recreation Roundtable. The 4K Site Directors met on Wednesday to review enrollment and the online registration process. Parent Survey’s will be going out in March. 2021-2022 4K Enrollment is now open. The JACC site is over half full already, so please register ASAP if you’re interested in 4K at the Jackson Community Center. Enroll online at <https://www.west-bend.k12.wi.us/ELP/>. Registration is now open for Be Active Wisconsin - Community Fitness Challenge March 1-31, 2021. (*Sign up today at <https://jacksonparkrec.recdesk.com/Community/Program/Detail?programId=2375>) Cities and towns across Wisconsin are hosting the first ever Community Fitness Challenge! The “Be Active Wisconsin” Community Challenge invites all community members to participate in a virtual challenge to promote active lifestyles, connect people to the outdoors by encouraging use of our parks and trail systems, and engage Wisconsin communities in a friendly competition! All active minutes count, not just running or walking. The winning community will receive a trophy, and all participants receive a T-shirt. **LET’S GET MOVING JACKSON AND BRING THE TROPHY HOME!**

Registration is open for Summer Outdoor Co-Ed Sand Volleyball and Men's Softball Leagues. Jackson Park and Recreation and the West Bend Optimist Club Youth Free Throw Contest is Saturday, February 27th. Call the JACC to register at (262) 677-9665 x104. The Hunger Task Force, Stockbox Program was held on Wednesday. Reminder that those 60+ may apply for the monthly program. Contact JACC to apply and see if you qualify (262) 677-9665 x104.

Building Inspection

Occupancy inspections were completed on two of the new single-family homes in the Laurel Springs Addition No. 1 Subdivision. Construction has begun on another new single-family home in the Laurel Springs Subdivision with another one scheduled to begin next week. Plans were submitted this week for two additional single-family homes. One of the homes will be in the Laurel Springs Addition No. 1 Subdivision and the other home is in the recently attached Twin Creeks subdivision. As of today's, date, there are fourteen single-family projects and nine two-family projects (18 units) either slated to start soon or currently under construction within the village. Municipal Complex updates include: (1) Interior mechanical, electrical, and plumbing work continues this week. (2) Concrete floor pours are scheduled for Tuesday and Wednesday of next week Building E. The only concrete floor area remaining to be poured is the main building entry area.

Public Works

The Jackson Water Utility continues efforts to replace old meters. Thus far, 86 meters have been changed out. The Water Utility is also continuing to monitor flows through the metering system. Staff found two (2) residences that had continuous flow of water from a leaking toilet and the other will need a leak detection inspection scheduled for Monday.

The Street and Parks Department Crew hauled out snow to clear out hydrants as well as in areas that will be cleaned out and assist with drainage as temperatures warm up next week. Equipment maintenance continues with new brakes on the 2009 portal truck and an oil change and water pump replacement on the backhoe. The furnace that heats the lower room at Village Hall stopped working this week and needed a new control board. The Village Hall generator when running on load every Friday morning has been causing the Police Department computers to stop working. We are troubleshooting why this is happening now after being run underload for two (2) months.

At the WWTP, daily operations, shop cleaning, and maintenance continue. The two (2) exhaust fans on the control building roof need to be replaced. The waste gas burner froze up during the cold weather and needed some extra heat to keep working. There were 14 sewer lateral inspections done this week. The lift station on Sherman Road is losing communication and LW Allen was brought in to troubleshoot the problem. The cold temperatures have not been kind to the equipment at the plant.

Clerk

The voter turnout for Tuesday's Spring Primary Election was 6% with a total of 329 ballots cast, including 137 absentee ballots and three Election Day registration. Election documents were delivered to Washington county and Germantown School District on Wednesday afternoon. Thanks to the Election Inspectors and Village Staff who made the day smooth and efficient for all voters. The Village Treasurer's office was busy with audit preparation and disbursements to taxing jurisdictions

Administrator

The hiring process for the next Administrative Assistant progressed to phone interviews this week. A final round of interviews will take place next week. Staff attended the WCMA Winter Mini-Conference on Friday. Webinar topics included: a legislative update from the League of Wisconsin Municipalities, WCMA Business meeting, community conversations about inclusions, and municipal debt issuance in a COVID economy.