

To: Village Board, All Committee Members, and Others
From: Jen Keller, Administrator
Date: February 12, 2021
Re: Weekly Update



Police Department

This week, Staff attended the Wisconsin Police Leadership Foundation's Mid-Winter Training Conference in Wisconsin Dells, it is the largest law enforcement training conference and equipment exposition in the state. It was a great opportunity to receive training and meet with law enforcement vendors. In addition, the Jackson Police Department was recognized at the Wisconsin Chiefs of Police Association President's banquet for the WILEAG Core Standards award.

Jackson Police Department has received several complaints related to sidewalks not being cleared after snowfall. Seeing that there is snow in the forecast this weekend, this is a reminder that Village Ordinance requires property owners to clear sidewalks within 24 hours of snowfall.

We are excited to announce the Flight for Life Helicopter has confirmed their attendance at our second-annual National Night Out Event on Tuesday, August 3, 2021 at Hickory Lane Park. We are busy planning the details for this event and will share more updates as we get closer. Mark your calendars for this family-friendly event!

Fire Department

The Jackson Fire Department responded to 22 medical calls and six (6) fire calls this week. Those calls included a car fire on Pleasant Valley Road, two (2) water flow alarms due to freezing pipes at Kerri Ingredient as well as a dryer fire, a shed fire that took place in Slinger, and a flow alarm at the ABC supply plant.

Training this week consisted of officer meetings. JFD would like to send a special thank you to the Village of Jackson Public Works team for temporarily fixing a garage door. The garage door has completely rusted and has significantly deteriorated.

As a reminder, please shovel your fire hydrant out and be sure to check your exhaust from your furnace and hot water heater. Ice and snow build up can cause carbon monoxide to build up in your home. Don't forget to check on your loved ones during this cold.

Joint Parks and Recreation

The two (2) Village of Jackson "Free Little Libraries" are officially on the national map. Stop by and check them out! https://littlefreelibrary.org/ourmap?gclid=EAIaIQobChMI5-G90bvi7gIVEtbACh2BaAbdEAAYASABEgJszPD_BwE Staff updates from this week include progress on the Visit Washington County 1st quarter marketing budget. Also, on Monday, Staff participated in the virtual National Pickleball Forum and found that Jackson pickleball programming is experiencing similar challenges compared to other programs across the nation. Thursday, Staff attended the Virtual Wisconsin Parks and Recreation Association (WPRA) Board Meeting. Next week, meetings for the Parks and Recreation Committee as well as the Friends Group are scheduled for Wednesday, February 17th at 6pm at the JACC.

Building Inspection

This week, an occupancy inspection was completed on Building #2 at Rosewood Apartments. Next, plans and permit submittals were received for four (4) two-family condominiums (8-units total) for the Laurel Springs Villas Development at the northwest corner of Jackson Drive and Cedar Creek Road. Lastly, the Municipal Complex weekly updates include: (1) Inspections were completed on the concrete floor reinforcement for the Fire Department Apparatus Bay. The floor will be completed in two (2) separate pours. Each pour is dependent on outdoor temperatures increasing so indoor temperatures can be maintained to allow for proper curing of the concrete. (2) Rough framing, plumbing, electrical, and HVAC work continues in the building interior. (3) Fire sprinkler piping installation began this week.

Public Works

The Jackson Water Utility continues with the meter changeout program for 2021. LW Allen is here this week upgrading the Water Utility SCADA System. Staff is working with LW Allen to keep everything running and monitored during the changeover.

The Street and Parks Department Crew was busy this week digging out trash and recycling containers at the Village Hall and Community Center. Vehicle maintenance and repairs to plows before the next storm continues. The crew removed snow on Hunters Road and Rosewood Lane to make room for the installation of streetlights. At the WWTP, daily operations, shop cleaning, and maintenance continue. There were additional sewer laterals televised with the meter changeout program. Our main concern is trying to keep equipment from freezing during the cold weather.

A preconstruction meeting was held on Tuesday, February 9, 2021 for the construction of Phase 2 Morning Meadows Subdivision. Construction is scheduled to begin March 8th, 2021 with a completion date in June 2021.

Clerk and Treasurer

On Tuesday, February 9th, the Public Test for the February 16th Spring Primary was conducted with the assistance of the Chief Election Inspectors. The Election Inspector Training for the Spring Primary was held on Thursday, February 11th. Polls will be open from 7:00 a.m. until 8:00 p.m. for the Spring Primary Election at Village Hall in the Board Room on election day, February 16th. Reminder, absentee ballots are required to be returned before the polls close next Tuesday.

Work continues assisting the Village Auditor in preparing the 2020 Audit. Notices were sent out to business that have not paid their 2020 Personal Property Tax bills which were due January 31, 2021.