

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: August 27, 2021
Re: Weekly Update



Police Department

2017 Wisconsin Act 243 requires schools to consult with local law enforcement agencies to conduct regular safety audits of school buildings. This week Lt. Fristed conducted the required safety audit and assessment for Jackson Elementary School. Everything is in place for a safe school year.

This week staff test drove a 2021 Chevrolet Tahoe. Officers are test driving different types of police vehicles as we formulate a plan for our future fleet needs.

We held an online auction on the Wisconsin Surplus Online Auction site. We sold miscellaneous items from our property room that weren't able to be returned to its owner (bicycles, power tools, etc.), and various outdated police equipment. The auction netted over \$1,500.

On Tuesday at 8:56 p.m., an officer pulled behind a vehicle that was parked illegally on Main Street near Jackson Drive. The officer spoke to the driver, a 20-year-old Brown Deer man and could smell the odor of burnt marijuana. The driver refused to follow the commands of the officer and was eventually removed from the vehicle. During a search of the vehicle, the officer located a 9mm handgun, ammunition, two knives, drugs and drug paraphernalia. The Brown Deer man was arrested for possession of a firearm in violation of a protection order, felony bail jumping, possession of THC and possession of drug paraphernalia.

Fire Department

This week JFD conducted 21 inspection and responded to 24 medical calls and eight (8) fire calls. Monday night training included EMS instruction from Dr. Meyer from Saint Mary Milwaukee Burn Center. JFD also hosted Washington County Hazmat training on Wednesday night which was well attended from neighboring fire departments. Finally, JFD would like to congratulate Jordon Laboy for completing the Paramedic National Registry which is a rigorous program that requires a lot of studying, dedication, and drive.

Parks and Recreation

The 4K Parent Orientations will be held next week Wednesday and Thursday. There are still several spots open in the morning program, registration can be completed online through the West Bend School District. "Thanks" to everyone that supported the Circus in Hickory Lane Park, a great time was had by all!

CVMIC Grant requests have been submitted by Village Staff and approved for a portion of the municipal building fitness area and the Village Wellness Program. Congrats to "Jackson Pub" the winners of the Adult Co-Ed Summer Sand Volleyball League. Registration is open for the fall indoor leagues, at parkrec@villageofjackson.com.

Public Works

The Jackson Water Utility continues to train two (2) new employees. Digger Hotline locates, hydrant maintenance, and meter installation are a few items the crew are also working on. There were 160 locates for the month of August. The Utility Clerk has continued to email customers reminding them of outstanding utility bills. There was \$11,218.00 billed for the second quarter on bulk water usage, which equaled to 443,300 gallons of water pumped.

The Street and Parks Department crew assisted this week with prepping for the Circus. Also, the 2013 patrol truck is back from Lakeside International for service related to a coding issue.

At the WWTP, the crew continues to televise the sanitary sewer in STH 60 (Main Street) from CTH P to Eagle Drive in preparation of the 2024 resurfacing project this week. Televising from CTH P to the railroad tracks was completed this week, and next week the crew will televise between the railroad tracks to Eagle Drive. The Willow Ridge Reconstruction Project continues with the installation storm laterals. The Coffee Connection Trail project is now scheduled to start the first week in September.

Building Inspection

Several inspections were completed on various homes located in the Cobblestone Meadows subdivision including final inspections, rough inspections and a foundation pre-pour inspection. Permits were also issued this week for a new home in the Cobblestone Meadows subdivision with foundation work starting this week as well. Occupancy was issued for the first two (2) buildings constructed at Liberty Storage on Alcan Court. The first of twenty-four homes in the Morning Meadows subdivision is nearing completion of the framing stage.

Clerk

Staff attended the 41st annual Wisconsin Municipal Clerks Association Conference in Brookfield. Training included leadership, election updates, alcohol beverage licensing, public records law, parliamentary procedures, and local redistricting. A reimbursement scholarship was awarded from the Wisconsin Clerk's Education Fund to attend.