

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: August 6, 2021  
Re: Weekly Update



### **Police Department**

“Thank you” to the sponsors, vendors, and everyone that came out to the second annual National Night Out event and made it such a success! We had a great turnout of over 600 people attend. Planning efforts are already underway for National Night Out 2022!

Chief Vossekul attended the Wisconsin Chiefs of Police Association summer conference in Green Bay this week. In addition to meeting with other Police Chiefs throughout the State, beneficial conference trainings related to de-escalation, property room management and legal updates.

### **Fire Department**

This week JFD responded to 18 medical calls and four (4) fire calls including a smoke alarm, a sprinkler leak, a motor vehicle accident, and a mutual aid fire call to West Bend. Monday night training focused on simulated tanker shuttles, truck placement, inline pumping and pump training. Also this week the JFD medical director visited with Staff to review severe medical calls, protocol, and new procedures coming soon.

JFD would like to thank those who contributed to the 9/11 Memorial fundraiser by purchasing a 20th Anniversary 9/11 t-shirt. Orders are expected to be delivered late August; pick-up dates will be shared soon.

### **Parks and Recreation**

Tuesday was a successful National Night Out event at Hickory Lane Park! Kudos to Officer Jen Gerke and the Jackson Police Department for doing an amazing job organizing the event!

The Jackson Parks and Recreation Department has discounted tickets for sale which are redeemable until Labor Day at many Wisconsin Dells attractions and the Milwaukee County Zoo. Additionally, Circus tickets for the August 26<sup>th</sup> and 27<sup>th</sup> shows are available for purchase at the cost of \$12 for adults and \$7 for children and seniors. Shows will take place at 5 PM and 7:30PM both dates. Any business interested in participating can contact Staff to purchase ticket bundles in advance.

Registration is open for the Glo Run on Saturday, October 9th. Visit our website at [jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com) to register early at a reduced rate. JPR staff and the Friends Group are looking for Glo Run sponsors, if interested please contact Kelly at (262) 677-9665 x103 or [kvalentino@villageofjackson.com](mailto:kvalentino@villageofjackson.com).

The West Bend School District will continue to hand out free lunches to students at the Jackson Area Community Center every Monday from 11AM – 12:30PM until August 23rd. Lastly, there are still a few spots in the JCC/WBSD – 4K program, registration can be completed through the WBSD website.

### **Public Works**

The Jackson Water Utility responded to a broken water main on Jackson Drive at 10:00 PM Monday night. Crew members were on scene until 3:00 AM Tuesday morning to slow down the leak. The crew came back Tuesday starting at 8:30 AM to finish sealing the leak. Remaining work includes restoring the pavement where repairs were made.

The Street and Parks Department Crew has completed hauling the yard waste pile out of the yard waste site. On Tuesday, the crew assisted the Town of Jackson with the replacement of a culvert on Maple Road. Also this week, several ditch lines were cleared of vegetation at intersections throughout the Village to improve lines of

sight for motorists. Improvement this week in the parks included repairs to soccer goals as well as watering the fields. Lastly, “Congratulations” to Austin Kison for passing his CDL test.

At the WWTP, the crew is planning to jet and televise the sanitary sewer which runs below STH 60 (Main Street) from CTH P to Eagle Drive in preparation of the 2024 resurfacing project.

### **Building Inspection**

Permit volume and inspection volume remain steady, and the total number of permits issued to date now exceeds 725 for the year. An occupancy inspection was completed for Building #2 at Liberty Storage. Two (2) additional permits were issued for new homes in Morning Meadows Subdivision. Plans and permit submittals were received for another new home in the Cobblestone Meadows Subdivision.

### **Clerk**

On Tuesday, Staff participated in a Wisconsin Elections Commission (WEC) webinar on the topic of redistricting which is planned to be completed this year. Four-year voter record maintenance is underway and will affect voters who did not respond to the Notice of Suspension of Registration mailed on June 15, 2021.

### **Treasurer**

The Village’s 2022-2023 CVMIC Insurance renewal was completed and submitted by Staff this week. The 2021 Payroll Audit for CVMIC is in progress and is due by August 31<sup>st</sup>. Treasurer Smith completed and electronically filed Form S-311: Video Service Provider Report to the Department of Revenue. Lastly, the Village is making arrangements for a Flu Shot Clinic which will be hosted by Well Wisconsin for all employees that are currently enrolled in the Village’s Health Insurance Plan. The targeted date for the Clinic is October 19<sup>th</sup>.