

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Administrator  
Date: April 2, 2021  
Re: Weekly Update



### **Police Department**

The PD entered into an agreement with the Department of Transportation and State Patrol to have our e-citation (TraCS) databases hosted by the state. This will allow officers and supervisors real-time access to previously issued citations while in the squad car and also eliminates the need for the PD to potentially have to update to a paid server license for the databases in the near future. The hosted environment also makes future updates to the software easier; they will be distributed electronically by the state while currently Sgt. Brinks typically has to use a USB drive to distribute updated databases to each squad car individually. The database will be maintained by the state in compliance with state and federal information security requirements.

April is Child Abuse Prevention Month, and purple pinwheels are used to raise awareness. Washington County Human Services will be placing purple pinwheels in front of the Police Department through the month of May. More information on reporting child abuse is available at:

<https://www.co.washington.wi.us/cms/One.aspx?portalId=16228038&pageId=17205314>.

### **Fire Department**

In the past week, Jackson Fire Department responded to 12 EMS calls and three (3) fire calls which included a rollover accident and two (2) false alarms. Monday evening pump operator training was conducted. Water was supplied by tenders to a portable folding tank. Next, it was drafted into an engine which pumped the water to the ladder truck. From there, the ladder truck pumped the water through multiple hose lines and the aerial ladder. Pump operators rotated positions and scenarios throughout the night.

Jackson Fire Department was requested to assist with an informational video at Froedtert-West Bend in connection with organ donation month. April has been designated as National Donate Life Month since 2003. The DNR lists all southern Wisconsin as "Very High" for fire danger. Conditions are dry and with no rain in the forecast until next week, we ask everyone to use extreme caution with any bonfires and hold off burning brush until things green up.

### **Parks and Recreation**

Saturday the Jackson Parks and Recreation Department held the annual Easter Egg Hunt and there were 150 participants and braved the rain! The Department would like to thank the Jackson Pet Hospital, Deal Zone, Culvers, and Walgreens of Jackson for their annual sponsorship and treat donations. This week the West Bend School District is on Spring Break. 4k has no class and the Boys & Girls Club is open at the Jackson Community Center from 7 AM – 5 PM daily. Staff continue to work on the Spring/Summer Activity Guide.

### **Public Works**

The Jackson Water Utility continues with the meter changeout program for 2021 with a total of 18 meters changed out this week. If you have yet to respond to the Jackson Water Utility's request to replace your meter, please do so as soon as reasonably possible. Items from the Village Hall and the Utility have been added to Wisconsin Surplus. Bids are due on or before Wednesday, April 7th.

The Yard Waste Site is now open for the season. Stop by at the Public Works Office W194 N16660 Eagle Drive between 7:30 AM to 4 PM to get an access card for the site. The Jackson Park and Hickory Park bathrooms are now open for the season.

At the WWTP, 18 more sewer lateral inspections were done this week along with the meter changeouts. The sludge hauling equipment (crane) is being installed before the start of the Spring hauling.

## **Building Inspection**

Final Occupancy inspections were completed on 4-unit condominium project (Building #25) at Stonewall Ridge. Final re-inspections were completed on Building #3 at Rosewood Apartments. Occupancy was also granted. Rough inspections were completed in Building C at the Municipal Complex. Buildings, A, B, C & D have all had rough inspections completed.

## **Clerk**

On Tuesday, March 30th, the Public Test for the April 6th Spring Election was conducted with the Chief Election Inspectors. The Election Inspector Training was held on Wednesday, March 31st. Polls for the Spring Election will be open from 7 AM until 8 PM at Village Hall in the Board Room. Reminder, Absentee Ballots are required to be returned before the polls close next Tuesday at 8 PM. Currently, there are 5,357 registered voters in the Village of Jackson and a total of 294 ballots have been cast via mailed Absentee Ballot or voted In-Person Absentee. The Village of Jackson has 5.5% voter turnout for the April 6<sup>th</sup> Spring Election thus far.

## **Treasurer**

Staff participated in the virtual Ehler's Wisconsin Public Finance Education Series with focus on building Wisconsin communities on March 31st.

## **Administrator**

This is the second week working alongside our fantastic new Administrative Assistant, Tiffany Washburn. Ms. Washburn is a Village of Jackson resident and brings with her a tremendous set of professional and interpersonal skills. We are so excited to welcome Tiffany to our team and look forward to introducing her to our wonderful residents here in Jackson!

The Municipal Complex is progressively being closed off at exterior access points by way of overhead door and exterior window installations. Drywall installation has begun which helps to visually define spaces and corridors. With the installation of the main lobby roof trusses and decking, the entire exterior silhouette of the building has been defined.





**ID 2310-13-00/70 Main Street (WIS 60) Resurfacing Project  
County P - Eagle Drive  
Village of Jackson, Washington County**

**March 2021**

This postcard is to inform you of an upcoming project on Main Street (WIS 60). The Wisconsin Department of Transportation (WisDOT) is currently in the design process and construction is tentatively scheduled for 2024.

**Purpose and Need:**

The existing pavement is in severe deteriorated condition and requires treatment to extend the life of the roadway facility.

**Proposed Impacts:**

- Construction in 2024
- Traffic staging alternatives include one-way traffic pattern in the eastbound direction with detour for westbound traffic, full roadway closure with detours & two-way traffic under flagging operation
- Minor property acquisitions for curb ramp and sidewalk improvements

**Proposed Improvements:**

- Improved riding surface
- New Signals at County P, Industrial Drive & Jackson Drive
- Improved curb ramps to ADA standards
- New pavement markings and signing

***A public involvement meeting is planned in early 2022 for your input & comment.***

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***For more information contact:***

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ID 2310-13-00/70 Main Street (WIS 60) Project, Village of Jackson, WI