

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: September 10, 2021
Re: Weekly Update



Police Department

On Friday, several officers attended a training by Captain Tom Rizzo from Street Cop Training as he presented his course, Ivory Tower. This leadership-based course was developed using principles the presenter learned at West Point Military Academy and experiences from his career in law enforcement. The training focused on personnel development, alignment with personal and professional lives for officers, and other tenets of leadership. The training was hosted locally at the Grafton Police Department.

Officer Dan Oswald has been assigned to review and revise JPD policy and procedure manual. With the upcoming move to the Municipal Complex, several policies and procedures require revisions. The revised policy manual will be re-issued just prior to the Police Department's transition to the Municipal Complex next month.

Fire Department

Last week, JFD conducted 17 inspections and responded to 20 medical calls and three (3) fire calls including two (2) fire alarms in the Village and a mutual aid call to Grafton for a structure fire. The 9/11 t-shirt fundraiser raised approximately \$1,700. JFD has made contact with many local participants but still have a few shirts awaiting pickup. If you have participated in the fundraiser and not yet picked up your order, please contact the Jackson Fire Department to do so. Lastly, JFD personnel will be in attendance at the State 9/11 Memorial in Kewaskum, which is hosting a ceremony on Saturday. JFD personnel will also present a check to the Memorial, which includes all funds raised from the 9/11 t-shirt sales.

Parks and Recreation

The early learning classes kicked off for the year on Tuesday, all went smoothly thanks to the WBSD and JPR teachers and aides! Jackson Community Center Staff would like to thank the Jackson Police Department and Kerry Ingredients for sponsoring the 2021 Youth Flag Football Leagues. Also, "thank you" to Kerry Ingredients for being the main event sponsor for 2021 Glo Run. Pre-register for the October 9th Glo Run by 9/21 online at: <https://jacksonparkrec.recdesk.com/Community/Program/Detail?programId=2521>

Award Nominations are due for WPRAs by October 1st. To submit or view the nomination and award information please visit here: https://wpra.memberclicks.net/assets/docs/21_WPRA_Awards_Flyer_NEW.pdf.

Open gym hours will continue on Saturday mornings in the Fall and Winter seasons from 8AM – 11AM. Staff will continue working on the Fall/Winter Activity Guide which will be available online shortly. Those interested in knowing finalized programming thus far for the winter can find a program listing on our webpage under "programs" at: jacksonparkrec.recdesk.com.

Public Works

The Jackson Water Utility worked on Digger Hotline locates, valve exercising, and hydrant maintenance this week. Disconnection is scheduled for Tuesday, September 21st and notices have been sent to 117 customers that are still delinquent for the second quarter billing, which included 3,470 customers. Well #4 rehabilitation has been completed. Staff will have the well back online once the second water sample indicates it is safe to do so.

This week, the Streets and Parks Department crew line painted throughout the Village and several Staff members attended American Public Works Association programming in Green Bay at the end of the week.

At the Wastewater Treatment Plant, crews proceeded with additional work with Badger Waste for sludge hauling. Efforts will continue next week with sludge hauling for the blue tank.

Crews working on the Willow Ridge Reconstruction Project are progressing on the installation of all storm laterals, and underground utility work. Next week the contractor will work to remove existing curb, sidewalk, and the road surface. The Coffee Connection Trail project began this week, and the first phase of work addresses utilities and storm sewer, which was installed and connects to the Municipal Complex storm sewer system.

Building Inspection

Foundation work was completed this week for a home on Sherman Road as well as buildings #22 and #28 in the Stonewall Heights Condominium development. Inspection volume was extremely heavy this week with numerous other foundation projects underway. Several Plan Commission Submittals were received this week including a new proposed industrial building off of County HWY P.