

To: Village Board, All Committee Members, and Others  
From: Tiffany Washburn, Village Administrative Assistant  
Date: September 3, 2021  
Re: Weekly Update



### **Police Department**

Staff has been on-site daily at the new Jackson Municipal Complex to meet with sub-contractors and review finishes. Everything is starting to come together as we enter the final month of construction. We also toured the building with our architect from Cedar Corporation to verify everything is as specified.

School is now in session at all three (3) of the schools located in the Village. Please slow down in the designated school zones and be sure to yield to pedestrians in the crosswalks. Officers have been assigned to patrol the school zones on a daily basis.

We conducted peer interviews with six (6) candidates for our open police officer position this week. Successful candidates will move to the next step of the process, which is an interview with the Police and Fire Commission. “Thanks” to Parks and Recreation Director Kelly Valentino and the staff at the Community Center for providing a room for us to conduct the interviews.

### **Fire Department**

This last week was uneventful for the Jackson Fire Department. We responded to 16 medical calls, 21 inspections, and five (5) fire calls. The fire calls consisted of a grass fire at US 41/Western Ave, a fire alarm on Industrial Drive, a carbon monoxide alarm at a residence, a single vehicle rollover at US 45/Pleasant Valley Road, and assistance with a structure fire in West Bend.

Monday night training included driver training, which involved each member driving a serpentine course testing their ability to drive safely and properly when responding to emergencies.

### **Parks and Recreation**

The Jackson Community Center (JCC) will be closed on Saturday, September 4<sup>th</sup> and Monday, September 6<sup>th</sup> for the Labor Day holiday weekend.

The 4K program classes at JCC begin on Tuesday, September 7<sup>th</sup>. There are still several spots open in the morning program. Registration online through the West Bend School District, at the following link: <https://west-bend.k12.wi.us/>. “Thanks” to the families that participated in the 4K orientation earlier this week!

The Flag Football Coaches meeting was held on Wednesday, September 1<sup>st</sup>. Practices will begin soon, with games starting Wednesday, September 22<sup>nd</sup>. “Thanks” to the Jackson Police Department for sponsoring this event!

Early registration discounts end on September 20<sup>th</sup> for the 5K Family Glo Run/Walk on Saturday, October 9<sup>th</sup>. By registering early, you pay a reduced rate and reserve a participation t-shirt/medal. Sponsors of the event will receive an email from us soon. There are many opportunities for businesses to participate in this awesome event! Interested parties should contact Kelly at (262) 677-9665 x103 or [kvalentino@villageofjackson.com](mailto:kvalentino@villageofjackson.com).

### **Public Works**

The Jackson Water Utility continues with Diggers Hotline locates, valve exercising, and hydrant maintenance. Currently, there are 176 unpaid water utility bills. Customers can avoid the risk of disconnection by calling (262) 677-0707 to discuss payment arrangements with the Water Utility Clerk. Also, Staff attended the annual Rural Water Conference in La Crosse this week.

The Street and Parks Department crew concentrated on mowing and cold patching asphalt this week. The Georgetown Drive Box Culvert Ditch was regraded for better drainage of the two box culverts in Georgetown Drive. We received a shipment of paint used for line painting. However, due to a shortage of paint components, the supply is limited. We will begin with painting the school zones and continue work until the supply is used up.

At the Wastewater Treatment Plant, daily operations continue to include shop cleaning and maintenance. Repairs are underway on a broken grease sampler handle and washer compactor shaft. The crew attended a CVMIC safety meeting on Wednesday, September 1<sup>st</sup>. This included classroom instruction, as well as field experience replacing a sump pump.

Lastly, the Willow Ridge Reconstruction Project continues with the installation of storm laterals and the Coffee Connection Trail project is scheduled to start after the Labor Day holiday weekend.

### **Building Inspection**

Occupancy was issued this week for new homes located at N172W19490 Highland Road and W208N116348 Renee Way. Rough inspections were completed on the four-unit condominium building on Stonewall Drive. Foundation work has begun on Buildings #28 and #22 at the Stonewall Ridge Condominiums. Permits for all 24 homes in Phase 1 of the Morning Meadows Subdivision have been issued. Lastly, foundation work began on five (5) new homes this week.

### **Clerk**

Clerk Dobratz received her PEC (Professional Education Certificate) Gold Certificate of Achievement in recognition of Continuing Education in the 2020-2021 year at the WMCA Conference.

Held in cooperation with the Jackson Fire Dept.

# 5K Family Run/Walk

# GLO RUN



The more you run,  
the more you **glo!**

**LIVE MUSIC BY**



**OCTOBER 9, 2021**

**JACKSON, WISCONSIN**

5k Run/Walk Reg. 5:30pm, Race 6:30pm  
Live Band, Food/Beverage 6:00-9:00pm  
Chili Cookoff 6:30-8:30pm

**Location: JACKSON AREA COMMUNITY CENTER**  
N165 W20330 Hickory Lane, Jackson, WI 53037

**Chili Cookoff  
Contest!**

Call The Park & Rec. To Enter!

**\$20** - 12 years and older - until 9/21

**\$10** - Under 12 (2 and under free) - until 9/21

**\$50** - Family Package (2 adults and 2 children)  
- until 9/21

**EASY**

**ONLINE REGISTRATION AT**

**[jacksonparkrec.recdesk.com](http://jacksonparkrec.recdesk.com)**

or at the Jackson Area Community Center

(262) 677-9665



[www.facebook.com/JacksonParkRec](http://www.facebook.com/JacksonParkRec)

**INCLUDES:**

T-SHIRT, MEDAL & GLO STATIONS  
FREE AFTER GLO DANCE PARTY

LIVE BAND with GYM BLACK LIGHT DECOR

GREAT RAFFLE PRIZES!

(CHILI COOKOFF, CONCESSIONS, BEER, HARD  
SELTZER & SODA AVAILABLE FOR PURCHASE)

**Proceeds Benefit: The Friends of Jackson Jt. Parks & Recreation.**

*The Friends are a 501(c)(3) Not For Profit Community Organization*

Register NOW, registration prices increase on Tuesday, September 21 to:  
Adults \$25, Child \$15 and Family \$60. Registrations received after  
September 21 may not receive a t-shirt or medal. So, PLEASE register early!

**For more information please call (262) 677-9665.**