

To: Village Board, All Committee Members, and Others
From: Tiffany Washburn, Village Administrative Assistant
Date: October 22, 2021
Re: Weekly Update



Police Department

This week, officers conducted handgun and rifle training at the Washington County range. We provide firearms training on at least a quarterly basis with our in-house firearms instructors, Officer Gerke and Sergeant Brinks.

The Wisconsin State Patrol Southeast Region troop toured the new Jackson Police Department on Tuesday. The troopers received a tour, as they are an agency that provides our officers with assistance, when needed.

This Saturday is Drug Take Back Day! The Jackson Police Department, in cooperation with the Department of Justice and the Drug Enforcement Agency, will participate in National Prescription Drug Take Back Day on Saturday, October 23rd from 9:00 AM – 12:00 PM. The collection site will be in the main entrance parking lot at the Jackson Municipal Complex located at N168 W19851 Main Street. Staff from Elevate, Inc. will be assisting us with this event and providing drug lock boxes, deactivation bags, and lock bags free of charge. More information is available on the Jackson Police Department Facebook page or by calling the non-emergency line at (262) 677-4949.

Fire Department

This week, JFD conducted 15 medical calls and five (5) fire calls, which included a stove fire, a gas leak, and assisting Slinger with a two-vehicle accident involving multiple patients.

Thursday, October 14th, JFD successfully relocated the fire station from the old location on Jackson Drive to the new Municipal Complex located at N168 W19851 Main Street! We are enjoying our new home and continue working on the finishing touches. Monday, October 25th, sealing will begin on the apparatus bay floors, which will involve moving all vehicles to one side of the garage for three (3) weeks while the epoxy cures. After the epoxy cures, the sealing will be done on the other half of the garage.

Wednesday, October 20th, JFD hosted our Annual Fire Prevention Open House. It was exciting to host it at the new fire station for the first time! We estimate that approximately 1,500 people toured the station, viewed the trucks, played fire prevention games, tried on gear, and went through the “Survive Alive” smokehouse!

Parks and Recreation

The Flag Football season finished up this week. Thank you to Jackson Police Department and Kerry Ingredients for sponsoring the league. Thank you to McDonald’s, Culver’s and Dairy Queen of Jackson for sponsoring the end of the season treat bags. Thank you to all the coaches as well!

Wednesday, October 20th, Jackson hosted the Wisconsin Parks & Recreation Association business meeting. The meeting featured a special continuing education presentation by Ben H. Rank of Cities & Villages Mutual Insurance, "Special Event and ADA Title II Discussion".

We are still in need of volunteers for the Ghoul Gala on Friday, October 29th, from 6:30 PM to 8:00 PM. If you are interested in volunteering, please call the Jackson Community Center at 262-677-9665 or email us at parkrec@villageofjackson.com. Trick or Treat for both the Village and Town of Jackson will be Sunday, October 31st, from 5:30 PM – 7:30 PM.

Public Works

The Jackson Water Utility began flushing the entire water system this week. During this process, a broken hydrant valve on North Center Street and a leaking valve in Green Valley Phase 3 were repaired. The water system flushing is about a day behind and will continue next week until the process is complete.

The Street & Parks Department Crew continues with the Fall Season brush chipping and bag pick-up. Yard Waste Site access cards are still available. Please call (262) 677-0707 for more information. The crew also planted five (5) aspen trees in Jackson Park and helped the Community Center setup for the upcoming Ghoulish Gala event.

At the Wastewater Treatment Plant, the process required to winterize the equipment continues, the contact chamber tanks have been cleaned, and staff assisted Water Utility with various projects.

The Willow Ridge Drive Project sidewalk is being installed. On Georgetown Drive/Ridgeway Drive, a catch basin has been connected to the storm sewer piping to address the storm sewer concern. The next step is curbing and paving to complete the project. Lastly, storm sewer was installed along the west side of Linden Circle to discharge sump pump water directly into the storm sewer system.

Building Inspection

An early start permit was issued for foundation work on the new Genoa Healthcare facility on Caymus Court. Building permits were issued this week for construction of the new HDI Wholesale building on Caymus Court. Final/Occupancy inspections were completed for the new 4-unit apartment building located on Georgetown Drive. Lastly, occupancy certificates were issued for the following homes: W206 N17489 Hidden Creek Road, N174 W20554 Laurel Springs Circle, and N174 W20644 Laurel Springs Circle

Clerk

On Wednesday, October 20th, staff participated in a Wisconsin Elections Commission webinar, "Appointing Election Inspectors and Ballot Access Procedures". Staff is spending significant time this week packing and preparing for the move to the Municipal Complex next week.

Treasurer

Work continues on the 2022 budget, Tax Roll Notices were sent out to all delinquent accounts, and all 2022 Open Enrollment changes have been submitted for processing. Treasurer Smith also virtually attended the 2021 Workhorse Customer Conference on Friday, October 15th.

Administrator

Administrator Keller attended the Annual League of Wisconsin Municipalities Conference in Green Bay this week. The Conference included breakout sessions on the topics of successful housing strategies, building and sustaining an intentional and welcoming community, and utilizing online platforms to keep citizens up to date. Staff also continue to prepare to move next Wednesday, October 27th, to the Municipal Complex located at N168 W19851 Main Street.