

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: May 20, 2022
Re: Weekly Update



Police Department

The Jackson Police Department (JPD) made numerous updates and changes to the JPD website this week. In addition to a fresh look, information was added regarding the Jackson Citizen's Police Academy and details related to operations at our new building. Check it out at: www.jacksonpolice.org.

Officer Gerke completed the two-week New Detective Training School at Waukesha County Technical College. This high-level course is designed to educate the officer regarding the responsibilities of a professional criminal investigator, which includes conducting basic investigations, conducting interviews and interrogations, and effectively and properly documenting investigative outcomes. Officer Gerke is often assigned to assist with criminal investigations when Detective Foeger's workload is heavy.

On Wednesday, JPD Staff attended "Lunch with the Law" at Jackson Elementary School. On Thursday, several officers testified at a hearing in Milwaukee. Please be sure to join us this upcoming Wednesday, May 25th, from 8:30 AM to 10:00 AM for Coffee with a Cop at Coffeerville!

Fire Department

This week, Jackson Fire and EMS personnel responded to 15 medical calls and three (3) fire calls, which included a burn pile fire, leaking water heater, and grass fire on Oak Road. Monday night's training was focused on the completion of the annual hose testing that carried over from last week.

The JFD part-time firefighter/paramedic position is still open for applications online. Those interested in the position can visit the [Village jobs website](#) and the Jackson Fire Department Facebook page for more information.

Parks and Recreation

Staff would like to thank the Kohls Wild Theater and their talented performers for providing such a wonderful theater experience for our early learners and community last week. The Jackson Elementary Jingers performed on Tuesday for the 3K, 4K, and Head Start kiddos. On Wednesday, the WPRA Region IV meeting was held at the Jackson Community Center (JCC), which incorporated professionals from throughout Southeastern Wisconsin.

Also on Wednesday, the Greater Jackson Business held their monthly meeting at the JCC and the 4K Site Directors met to discuss closing out the current school year and preparations for the upcoming 2022-2023 school year. Enrollment is open for 4K at the JCC, register through the [WBSD website](#). If you have questions about the JCC 4K program, please contact Kelly Valentino at: kvalentino@wbsd-schools.org.

Next Wednesday, May 25th, the Red Cross will host a blood drive from 2:00 PM to 6:00 PM. Appointments can be scheduled [online](#) or by calling 1-800-733-2767. There are also plenty of events coming up this summer to add to your family calendars. For a full listing of events, visit the [Summer Activity Guide online](#).

Staff would like to thank all the volunteers who served at the May 19th and 20th Jackson Park Beer Garden! We look forward to seeing visitors again at Action in Jackson (June 10th and 11th) and the July Jackson Park Beer Garden (July 14th and 15th).

Building Inspection

Occupancy was granted for another home in the Morning Meadows subdivision. Foundation work was completed this week on the Elite Tool building. An erosion control permit was issued for Maple Fields subdivision. Site work is expected to begin the first week of June. Final inspections were completed on a new home in the Cobblestone Meadows subdivision.

Public Works

The Street and Parks Department Crew continued with the curbside yard waste bag collection and chipping program. Collection will continue weekly through the end of May. Other projects this week included mowing, ballfield prep, and preparing the Jackson Park for the Jackson Park Beer Garden event.

The Jackson Water Utility Crew continued with locates and meter changeouts. On Monday, a leaking water service was repaired on Riverview Drive. The Wastewater Treatment Plant Crew continued with mowing all Jackson Water Utility sites, along with other areas throughout the Village that the Street and Parks Department Crew does not mow. Mowing will continue until summer help arrives. Two (2) sanitary laterals were televised this week. The Hickory Park Splash Pad tank was pumped out and cleaned. Lastly, Staff performed generator maintenance, and met with DNR Staff to discuss chloride limits.

The Coffee Connection Path Project signage has been installed and final touches to the landscaping is underway. Repairs to the Willow Ridge Drive Reconstruction Project began this week. Lastly, Staff were notified this week the Industrial Drive repairs the Village applied for was not selected for funding in 2022. There were four (4) projects submitted in the West Bend Urbanized Area 2022 Surface Transportation Program, which had \$900,000 in grant funding available to communities. The City of West Bend submitted three (3) projects and the Village of Jackson submitted the other. The project submitted by the Village of Jackson was for the resurfacing of Industrial Drive between Meadow Lane and Emery Lane.

Administration

Clerk Dobratz dedicated time to attending this week the Metro Municipal Clerks Association (MMCA) meeting and training in Cudahy presented by Special Agent Brian Waldherr of the DOR Alcohol and Tobacco Unit. Also, historic records have been requested for review by the Wisconsin Historical Society.

This week, Treasurer Smith received the 1st quarter payment of \$15,755 for the video franchise fees from Charter Communications. The CVMIC Cyber Security Assessment Survey was completed as well. This information will serve as a basis at an upcoming webinar roundtable in June. The 2021 Municipal Financial Report – Form C was completed, reviewed by Treasurer Smith, and submitted online to the Department of Revenue (DOR).

Other noteworthy items from this week include the Village's award letter from the WI DNR in the amount of \$10,563.22 to offset 2022 recycling program cost incurred by the Village. Reported 2021 expenses totaled \$228,559 for programs such as curbside recycling pick up, curbside brush pick-up and chipping services, and any wages associated with these Village programs. Staff also attended the Municipal Complex Construction close-out site meeting. The contractor, architect/engineers, and Staff discussed remaining warranty issues, backordered items, and work yet to be performed for additional emergency power needed in various areas of the facility.



Join Jackson Police Officers
at Coffeerville
on

May 25th, 2022

8:30a-10a

for coffee and conversations

