

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: May 6, 2022  
Re: Weekly Update



### **Police Department**

Saturday's Spring Drug Take Back event was well attended. JPD personnel collected a record-breaking 254 pounds of medications for safe disposal. When combined with the medications routinely collected in our lobby drop box over the past six months, we turned in a total of 324 pounds of medications to the Department of Justice collection site this week. If you missed the drop off, please utilize the drug drop box in the police department lobby which is available during regular business hours. Please also take time to review the JPD April Activity Report (inserted to the right).

Congratulations to Sergeant Justin Brinks who celebrated his 10-year anniversary with the Village on Tuesday. Sgt. Brinks serves as our firearms instructor, field training coordinator, and has many other responsibilities at the police department. Sgt. Brinks is a dedicated, valued member of our department.

Mark your calendars for our first-ever "Coffee with a Cop" event on May 25, from 8:30 AM – 10:00 AM at Coffeerville Company. There is no agenda or speeches, just the opportunity to greet and listen to the concerns of our residents. All are welcome!

### **Fire Department**

In the last week, the Jackson Fire Department responded to 20 medical calls and three (3) fire calls including a fire alarm, carbon monoxide alarm, and an assist PD call. Last week, our ladder truck was taken back to Pierce in Appleton to further diagnose ongoing electrical issues. New wiring needed to be added all the way up the ladder to increase the voltage in the basket. Even though this truck is out of warranty, repairs are being covered at no cost.

Fire training on Monday utilized the former Village Hall and Police Station property for search and rescue training. Two separate obstacle courses were set up on the old side. Crews had to navigate the courses in full turnout gear on-air with blacked-out facepieces. Also, this week, several items were listed on [www.wisurplus.com](http://www.wisurplus.com).

Captain Huyser is working with the Froedtert system to permit patient outcome data to be entered into our reporting software by the hospitals. Most times, after JFD transfers care at the hospital, Staff never know what happens to patients. Having access to this data would great training to the department.

### **Parks and Recreation**

The Annual Scotty Schoen Kids Fish Derby will take place on Saturday, May 7<sup>th</sup>, at the Hasmer Lake Boat Launch from 8:30AM-11AM. Registration is now open [online](#). Staff would like to thank Jackson Auto and JCL & Sons for continuing to sponsor this wonderful event!

Jackson rummage sale will take place Saturday, May 14<sup>th</sup>. All participants are encouraged to add their home to the rummage map free of charge! To sign up online, click [here](#) or visit the East Side Mart or JCC to sign up in person. Maps will be available digitally and printed.

The graphic for the April Activity Report features a dark background with a faint police badge watermark. The title 'April Activity Report' is at the top. Below it is a table of statistics.

|                        |                           |
|------------------------|---------------------------|
| Calls for Service: 781 | Criminal Arrests: 22      |
| 911 Calls: 67          | Drug Arrests: 8           |
| Traffic Accidents: 8   | Juvenile Referrals: 1     |
| Traffic Citations: 54  | Fingerprint Requests: 7   |
| Traffic Warnings: 138  | Open Records Requests: 25 |
| OWI Arrests: 1         |                           |

Mark your calendars for the first Village Beer Garden of the year, May 19<sup>th</sup> and 20<sup>th</sup> from 4PM – 9PM. Join us in Jackson Park and enjoy a large variety of beers, soda, and seltzers and concession stand snacks, including pretzels, pizza, and sandwiches. There will also be live music featuring the Hankerins on Thursday and the Rockin' Krackens on Friday!

### **Building Inspection**

Building permits were issued for the new Elite Tool development on Caymus Court. Occupancy was granted for three (3) additional homes in the Morning Meadows subdivision. Several plan reviews for decks, fences, and basement buildouts were completed this week. Permit and inspection volume have remained high.

### **Public Works**

The Street and Parks Department Crew started the curbside yard waste bag collection program. Collection will continue each week until the end of May. The annual Village Spring Cleanup Day was held on Saturday, April 30<sup>th</sup>. It was another successful event in the village. A total of eight (8) 40-yard dumpsters of household waste, two (2) 20-yard dumpsters of electronics, and a pile of metal waste. The Village of Jackson would like to thank Thomas Weninger for his 24 years of service in working in the Streets and Parks Department. Staff wish Mr. Weninger well in his next chapter of life.

The Jackson Water Utility has completed the annual PSC reports. Also, the crew is catching up with locates, meter changeouts, and new meter installation. At the Wastewater Treatment Plant, Staff repaired two (2) major ground water leaks in the sanitary sewer system. The repairs took place in the manhole by Jackson Park.

Engineer Kober attended the American Public Works Association (APWA) Spring Conference held this week in Appleton. Sessions at the conference included: What APWA Members Need to Know about the Bipartisan Infrastructure Law, Wisconsin Transportation Network Surface Treatments, First Amendment Audits, and Wisconsin Legislative Update.

### **Administration**

Staff would like to wish Clerk Jilline Dobratz a terrific Municipal Clerk's Week! This week, the Village of Jackson received the General Transportation Aids First Quarter Payment in the amount of \$78,651.54 on April 4<sup>th</sup>. The Village also received its 2022 Personal Property Aid payment, which is based on prior year payment, in the amount of \$29,672.44 and its 2022 Personal Property Aid by Tax Incremental District (TID) payment, which is based on 2017 property assessments and taxes, in the amount of \$19,822.78. The Village also received checks from Washington County for the April Lottery and Gaming Credit payment in the amount of \$179,901.34 and from the State of Wisconsin for the annual payment in lieu of tax for lands owned by the Department of Natural Resources in the amount of \$48.53 for the 2.05 acres of DNR land located in the Village.

Treasurer Smith completed and submitted the following reports: Form SL-203 - 2022 Expenditure Restraint Budget Worksheet, Form SL-304 – 2021 Room Tax Report to the WI DOR, Worksheet E-4 - 2021 Annual Survey of Public Employment & Payroll to the U.S. Census Bureau, ST-12 Wisconsin Sales and Use Tax Return to the WI DOR, quarterly 941's for 2022 to the IRS, and Unemployment Insurance to WI DWD and the TID Administrative Certification fees were paid to the Wisconsin Department of Revenue on April 4<sup>th</sup> in the amount of \$600.00 (\$150.00 per TID). The first quarter billing/invoicing for Recycling and Bulk Water were completed.

Administrator Keller dedicated time this week to attend Board of Review training, Zoning fundamentals training, and Zoning Board of Appeals training. The annual DNR Responsible Units report was submitted to the Wisconsin DNR. Staff also met with representatives from the Wisconsin DNR to discuss future planning efforts for projects at the Hasmer Lake DNR access. Lastly, the Village ICE machines were transported to the Washington County Clerk's office for routine county-wide testing of the equipment.