

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: March 24, 2022
Re: Weekly Update



Police Department

This week, Jackson Police Department hosted a legal update training at the Municipal Complex. Officers from Hartford, Slinger, and Germantown joined us for the presentation by the Washington County District Attorney's Office.

Fire Department

This week, the Jackson Fire Department (JFD) responded to 15 medical calls and three (3) fire calls. The fire calls included an overheated compressor at a local factory, a false alarm, and a barn fire in Slinger.

Last weekend, JFD's Lieutenant Erik Weiss taught a CPR class for St. John's Church in West Bend, where 12 students earned their American Heart Association CPR/AED certification. Monday night fire training included a roof prop on the new burn tower to practice cutting holes in the roof, which is a common ventilation procedure for structure fires. Firefighters also practiced ground ladder setup and usage on the tower.

Lastly, Staff worked on the removal of graphics, emergency warning lights, siren, and various other equipment from the former command unit 2000 GMC Safari minivan. This vehicle, along with other old and unused items from the fire station, will be going to auction shortly.

Parks and Recreation

On Saturday, March 19th, Recreation Supervisor Renee Fisher attended the SEPRC Regional Free Throw Competition in West Allis. Jackson was represented by eight (8) youths, six (6) of whom placed in the top three for their grade division. Also, the American Red Cross hosted a Blood Drive at the Jackson Community Center Wednesday, March 23rd.

Tickets are still available at the Jackson Community Center for Monte Carlo Night on Saturday, April 2nd. The Easter Egg Hunt, a free and family friendly event, will take place on Saturday, April 9th, at Jackson Park. If you are interested in volunteering for either event, please call the Jackson Community Center at (262) 677-9665.

Lastly, Co-Ed Volleyball teams are forming for the summer; volleyball games take place on Thursday nights at Jackson Park. Those interested in registering a team can call Renee at (262) 677-9665.

Building Inspection

Final occupancy inspections were completed on two (2) homes in the Cobblestone Meadows subdivision. Insulation inspections were completed on the 4-unit condominium building under construction in the Stonewall Ridge subdivision. Final occupancy inspections were also completed on the single-family home located at N160W19220 Sherman Road. A permit application and construction plans were submitted for an early start approval for Elite Tool, which is the third industrial building under construction on Caymus Court. Foundation work was also completed this week for the Morning Star Lutheran School addition.

Public Works

The Street and Parks Department Crew continues with vehicle and building maintenance, cold patching, and tree trimming. All park bathroom remodeling has been completed with hand dryers and soap dispensers being the last items. This week of rain has not been kind to the Public Works Building roof, more leaks have been discovered.

The Jackson Water Utility continues with the 2022 Meter Replacement Program. The disconnection date for water service was Tuesday, March 22nd. There were 21 customers disconnected, and all but two (2) customers have paid their bill. The Cross-Connection Inspection (CCI) report has been sent to the DNR for approval and Staff are working on the inventory list for the PSC report. All Public Works Staff attended training on GIS mapping this week. Lastly, the water main in Caymus Court was chlorinated to produce a safe water sample.

Staff at the Wastewater Treatment Facility televised eight (8) more sanitary laterals; 45 more laterals remain to be televised on STH 60 (Main St) for the project. Letters will be sent to properties that need to be televised. The contractor was back to repair the manhole benches associated with the Willow Ridge Drive Project. The rainy weather and warmer ground temperatures has allowed the crew to be vigilant for leaks in the sanitary sewer system. Leaks have been found in various locations, but the major ones are associated with manholes.

The permanent light fixtures are being installed on the Municipal Complex this week, which are replacing the temporary fixtures used on the exterior walls of the building and the lights in the parking lot. The used fixtures were gifted, free of charge, to the Department of Public Works. Staff will be installing them on the Public Works building located on Eagle Drive. "Thank you" to Empower Electric for the generous donation of the used fixtures!

Administration

The Village of Jackson Board of Trustees and Staff hosted the Mid Moraine Dinner meeting at the Municipal Complex on Wednesday. The evening included a tour of the Municipal Complex, community updates, and a presentation by WI Department of Revenue Division Administrator John Dickert on the topic of ARPA final ruling and guidance from the Department of Treasury regarding use of funds as well as reporting for communities.

Staff also worked to assist the auditing team on site Thursday and Friday. The team also assisted visitors hoping to register pets. As a reminder, the grace period for 2022 pet licensing ends on Thursday, March 31st. Starting April 1st, a \$10.00 late fee in addition to the license fee will begin.

There have also been many visitors hoping to cast in-person absentee ballots for the April 5th Spring Election. To date, 233 absentee ballots have been issued for the Spring Election. Voter registration and in-person absentee voting will be available at the Municipal Complex until Friday, April 1st, Monday through Friday, between the hours of 8:30 AM - 4:00 PM, with extended hours 8:30 AM - 5:00 PM on Friday, April 1st. Requests for mailed Absentee Ballots can be made online by visiting www.myvote.wi.gov. A photo ID is required to vote. The deadline to request an Absentee Ballot by mail is Thursday, March 31st. If you should have any questions regarding elections, please call the Clerk's office at (262) 677-9001 ext. 213.

Lastly, if you would like to serve on a Village Committee, please complete a Citizen Committee Application. Appointments will be made by Village President Schwab on Tuesday, April 19th. The form is located on the [website](#).