

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: July 22, 2022
Re: Weekly Update



Police Department

Police and Fire Department personnel attended county-wide training this week at the West Bend High Schools. Instructors from each of the Washington County Law Enforcement agencies planned the hands-on exercises which focused on response to active attacks. JPD Staff had the opportunity to work closely with officers from other local agencies, as well as practice response coordination with local fire departments. The training events culminated in a large-scale exercise which required utilization of principles taught throughout the day.

“Congratulations” to Officer John Joerger who passed the State of Wisconsin Police Officer Reciprocity Exam this week. Officer Joerger has previous experience in the State of Pennsylvania but needed to pass this exam to transfer his police officer certification to Wisconsin. Officer Joerger admits he is a New York Giants fan, but Staff are working on converting him to the Green and Gold.

Fire Department

Last week, Jackson Fire and EMS personnel responded to 25 medical calls and eight (8) fire calls, which included a UTV rollover, four (4) motor vehicle accidents, a fire alarm, and two (2) mutual aids structure fires. Monday night’s training included instruction from Lt. Erik Weiss on the topic of electrical emergencies for the fire service. Erik is an employee of WE Energies and previously worked as a licensed electrician. Situational instruction covered measures to take when responding to wires down on vehicles at accident scenes and electrical fires in homes. Tuesday afternoon, a meeting was held with the epoxy flooring installer, product manufacturer, general contractor, and project engineers to address issues with the apparatus bay floor. A plan was developed to make repairs once the weather cools off in September. The repairs will be covered under warranty. Thursday the ladder truck was returned from the manufacturer and the morning was dedicated to working with the manufacturer and dealer via training and testing various functions that were repaired over the last several weeks.

Parks and Recreation

Hey Jackson! Check out the amazing story which aired on Tuesday, featuring the Village on Channel 58 with Nicole Koglin in their Wisconsin Hometowns segments. To see the feature story online, click [here](#). Wednesday evening, the Greater Jackson Business Alliance held their summer scholarship meeting in Jackson Park. Thursday was a busy evening at the JCC, in addition to regular programming, a special seminar for seniors was held by Pharmacal and Jeffrey Martin to provide information on the topics of Medicare ABCD & S1.

Other JCC items to note include that the Fall/Winter Guide assembly is underway and the guide will be available in September. Families are also reminded to register for JCC 4k which begins in September. Children may open enroll to the JCC from other communities that offer 4k, (i.e. Germantown, Slinger, Cedarburg etc). Sites are first come, first served and registration is [online](#) through the West Bend School District. If you have questions about the Jackson Community Center (JCC) site, please contact Kelly Valentino via [email](#).

Building Inspection

Construction permits were issued for a new single-family home in the Cobblestone Meadows subdivision and Occupancy was granted for the new Genoa Healthcare facility on Caymus Court. Plan review and inspection volume continue to be extremely heavy. The Inspection Department has also contracted with a lawn service to provide as-needed lawn maintenance services for property owners who are notified of violating Village Code and continuously fail to regularly maintain their yards. Services will include general lawn mowing and trimming, as well as trimming of other overgrown vegetation. All services will be paid by the Village and invoiced to the subject properties in violation of Village Code.

Public Works

The Street and Parks Department Crew addressed ongoing summer maintenance items, which now includes watering recently planted trees, cold patching, and curbside bag collection and brush chipping. Work was also completed to patch the rubber surface at the Hickory Park playground. Lastly, the Village is requesting applications for the vacant position of a Streets and Parks Department Maintenance Employee. Applications will be accepted until Friday, August 19th. Visit us [online](#) for more information.

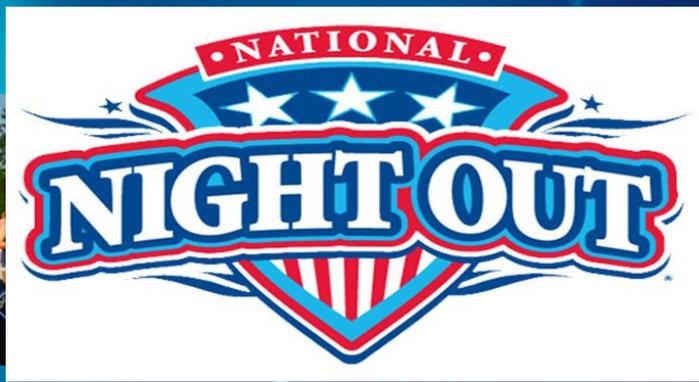
The Jackson Water Utility Crew continued addressing requests for underground utility location services and meter changeouts. The second quarter bulk water sales have been calculated with \$8,836.00 of water being sold. The Water Utility has offered the opened Water Operator position to a candidate, and details are being worked out for employment. Well #3 has been offline waiting for chlorine pump parts. Staff are also investigating a leak at the Crosswind Trails flushing. Lasty, valves and hydrants are being inspected for the STH 60 Utility Replacement Project.

The Wastewater Treatment Plant Crew continued with work orders, maintenance, and addressing needed seals for the raw pumps, replacing the transducer for the wet well. Staff also addressed an error in the submittal process of the Land Management Plan to the DNR which has been corrected and resubmitted. Lastly, the Village-owned streetlights on Alcan Drive and Northwest Passage have sustained damage to conduit and wiring and will need to be hydro excavated for the repair. Staff met with WisDOT on Tuesday, July 19th for the STH 60 Utility Upgrade Project. Staff can now finalize project plans and bid the work for Village Board approval in the fall. Lastly, the Maple Fields Subdivision Phase 1 work has commenced the installation of sanitary sewer.

Administration

Staff dedicated time this week to quarterly reporting, election prep, and preparing for next week's meetings to include the Board of Public Works on Tuesday and a Village Board Workshop on Wednesday for development discussions regarding a commercial site owned by the Village in TID 7. Next week, all Village office buildings will have connection to an integrated phone system. The Community Center is the final facility to connect to the system, which was delayed nearly eight (8) months due to fiber installation issues and ATT delays. Callers needing to reach more than one (1) department will no longer need to hang up and redial, as Staff will be able to make interdepartmental call transfers! Members of the public are reminded independent phone numbers for Village Departments were ported to the fiber dial tone carrier TSR in this process, meaning existing contact phone numbers may continue to be utilized as follows: Public Works (262) 677-0707, Police Department (262) 677-4949, Community Center (262) 677-9665, Inspections (262) 677-9696, Administration (262) 677-9001, Fire Department (262) 677-3811.

Treasurer Smith completed the 2nd quarter reports for the Unemployment Insurance Tax and Wage Report, the Wisconsin Sales and Use Tax Return was completed, and the 941 Federal Tax Return was completed. Treasurer Smith attended the Webinar "Mid-Year Reconciliation Check In Session" presented by ETF Wisconsin Retirement System. As a reminder, the final installment for property taxes is due by July 31st. Payment must be made to the [Washington County Treasurer](#). On Wednesday, Absentee Voting was conducted at Cedarhurst Living for the August 9, 2022, Partisan Primary Election. Staff participated in a Partisan Primary webinar conducted by the Wisconsin Elections Commission on Friday. In-person absentee voting for the upcoming Partisan Primary Election will occur at the Municipal Complex in the Administrative Offices beginning on Tuesday, July 26th, between the hours of 8:30 AM and 4:00 PM, and will conclude Friday, August 5th.



NATIONAL NIGHT OUT 2022

Tuesday, August 2nd from 5pm - 8pm

Hickory Lane Park

Join us for our Annual Jackson National Night Out! This event will heighten awareness of crime and drug prevention as well as strengthen neighborhood spirit and police-community partnerships.

Top Attractions

Army National Guard Blackhawk Landing in Hickory Lane Park * Washington County Sheriff's Office Emergency Vehicles * DNR Archery Range * Free Bike Raffle * Giveaways from JPD & JFD * Smoked at 225 Barbeque Food Truck * JPR Concessions & Ice Cream * Free Books from "Reach a Child" and so much more!



Contact Officer Jennifer Gerke
 at (262) 677-4949 or Jgerke@jacksonpolice.org
 Follow Us On Facebook at
<https://www.facebook.com/jacksonwipd>



JACKSON

POLICE DEPARTMENT

INTEGRITY * RESPECT * COURAGE



**OFFICE OF THE
COUNTY
TREASURER**

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Herbert J. Tennes Government Center
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P.O. Box 1986
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For Immediate Release

June 13, 2022

Washington County Treasurer Announces Final Property Tax Installment Due July 31

West Bend WI – Washington County Treasurer Scott M. Henke today reminds Washington County taxpayers that the final installment for their property tax is due by July 31st. If your property is in Washington County, or you have delinquent taxes, you must pay the Washington County Treasurer Scott Henke, whose office offers several options for payment.

- Checks or money orders can be mailed to the Washington County Treasurer, 432 E. Washington St. West Bend, WI 53095. Make sure that your mail receives a U.S. postmark on or before July 31st. If you would like a return receipt mailed to you, please include a self-addressed stamped envelope with your payment.
- Pay in person by check, cash or money order at the Treasurer's Office, 432 E. Washington St. West Bend, WI. Treasurer's Office is open 8:00am – 4:30pm. Monday through Friday.
- Pay using an Credit card, Debit Card or e-check online at <https://www.washcowisco.gov/cms/one.aspx?pagelD=18609325>

It is important that property owners meet the July 31st deadline. If the deadline is missed the balance on your account will be considered delinquent and subject to interest and penalty of 1 ½ % per month retroactive to February 1, 2022 (10 ½%).

Those with any questions about paying property taxes may contact the Washington County Treasurer's Office at (262) 335-4324 or email Washington County Treasurer Scott Henke at scott.henke@washcowisco.gov