

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: July 8, 2022
Re: Weekly Update



Police Department

The June 2022 Jackson Police Department Activity Report has demonstrated continued increases in calls for service in the Village of Jackson. Compared to call volume data reported in March, April, and May, there has been a noticeable increase in traffic citations and warnings, and fewer drug arrests. Overall, call volume has risen in the last three months with March 2022 calls for service totaling 746 and June 2022 there were 886 calls for service.

A graphic titled 'June Activity Report' with a background of police seals. It lists various statistics in two columns.

Calls for Service: 886	Criminal Arrests: 30
911 Calls: 69	Drug Arrests: 11
Traffic Accidents: 8	Juvenile Referrals: 0
Traffic Citations: 86	Fingerprint Requests: 11
Traffic Warnings: 143	Open Records Requests: 30
OWI Arrests: 2	

Fire Department

Last week, Jackson Fire and EMS personnel responded to 19 medical calls and five (5) fire calls, which included a mutual aid response for a structure fire in Hartford, two (2) brush fires, a motor vehicle accident, and a carbon monoxide alarm. Additionally, JFD Staff visit residents at Jackson Bay Apartments to discuss fire safety, the importance of sprinkler and alarm systems, evacuation safety, space heater safety, candle use, and fall prevention. On Tuesday, sprinkler and fire alarm testing was completed at Genoa Healthcare on Caymus Court. The sprinkler and fire alarm systems in that building are now live.

Warranty repairs have started on the east side of the apparatus bay floor. The clear coat finish is peeling off in several spots. After some initial work and assessment, the contractor will be working with the product manufacturer to determine what caused the failure and come up with a definitive solution. Additionally, the ladder truck is still out of service due to numerous breakdowns and remains at Pierce Manufacturing in Appleton for repairs. Although there have been delays due to a current shortage of parts, extensive testing and repairs continue. Tentatively, the truck is schedule to be in service the week of July 18th. Pierce Manufacturing has stated that all work will be covered under warranty, although the warranty expired over two (2) years ago.

JFD asks that community members continue sharing information with anyone interested in part-time work, as staffing day-time hours has become challenging. The JFD part-time firefighter/paramedic position is still open for applications online. Applicants with Advanced EMT or higher are encouraged to contact Chief Swaney for more information at (262) 677-3811 or visit the [Village jobs website](#) or the Jackson Fire Department Facebook page.

Parks and Recreation

Volunteers are still needed for the Jackson Park Beer Garden on Thursday, July 14th, and Friday, July 15th. Those interested in helping can sign up to assist in the kitchen or beer area with new, split shifts! Signing up is now online and super easy, just click on the link to Volunteer for the Beer Garden [HERE](#).

Building Inspection

Rough inspections were completed on the newest two-family condominium located in the Crossings at Sherman Meadows subdivision. Occupancy inspections were completed on two (2) new homes located in the Laurel Springs Addition No. 1 subdivision. Final and occupancy inspections were completed on a 4-unit condominium located in the Stonewall Heights subdivision. Lastly, Staff have completed scanning more than 1,000 pages of large format construction plans and related documents dating back to 2011, which will significantly decrease the volume of physical files being stored.

Public Works

The Street and Parks Department Crew completed mowing, ballfield prep, addressed equipment maintenance needs, and completed weed trimming. Street trees are scheduled for planting next week.

The Jackson Water Utility Crew continued working on requests for locates and meter changeouts. Water and Sewer bills were calculated this week with only eight (8) meters not reading properly. The crew is turning valves located along STH 60 (Main Street) to determine what needs replacement during next year's STH 60 Utility Upgrade Project. A service line leak was discovered on Woodland Trail. The leak is Utility side, and repair is scheduled for next Tuesday, July 12th. Second interviews are being conducted for the open Water Operator position.

The Wastewater Treatment Plant Crew commenced work on the replacement of storm sewer piping at the old Village Hall site on Main Street and a drainage area starting on the west side of South Center Street. The existing corrugated metal sustained damage and had many holes. The new pipe is concrete. The ditch area to the east of the pipe needed overgrown vegetation removed. Lastly, a catch basin was repaired on North Center Street and is ready for paving.

Staff met with engineers from Gremmer & Associates regarding the STH 60 Utility Upgrade Project. Plans are being finalized and will now require input from WisDOT. The utility project schedule includes bidding and Board review for approval this fall.

Administration

Staff dedicated time this week preparing the Jackson Quarterly Newsletter, which should arrive via USPS to Village residents the week of July 18th. Also, citizens interested in filling two (2) recent vacancies on the Zoning Board of Appeals and the Board of Public Works may visit the [Village website](#) to learn more about the committees and to locate the Citizen Committee Appointment Application.

Staff were notified of a USPS rate change increase of \$0.04 for First-Class Metered Mail Letters (1 oz.), which is effective on July 10th, 2022. The final installment for property taxes is due by July 31st. Payment must be made to the [Washington County Treasurer](#).

Residents should be aware that the Wisconsin Election Commission (WEC) has mailed postcards to residents who may have moved. Voters who have received the postcard and have moved, must reregister prior to voting in another Wisconsin election. Registration can occur at My Vote Wisconsin [online](#), by mail, or in person at the Clerk's Office. Voters who have not moved, and did receive the post card, may verify their address by signing and returning the postcard to the Clerk. Lastly, Staff are overseeing the update to the Municipal Code on the Village Website, which will soon include all approved ordinances from January of 2022 through June of 2022.



Taking the lead in Washington County.

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VILLAGE OF JACKSON INFORMATION PROFILE FOR PUBLIC SERVICE APPOINTMENT CONSIDERATION

NAME: _____ HOME PHONE : _____

ADDRESS: _____

CITY/STATE/ZIP: _____ BUSINESS PHONE: _____

E-MAIL ADDRESS: _____

Please *circle* the days and list times that you are **AVAILABLE FOR MEETINGS:**
MON-TUES-WED-THUR TIME: _____ P.M.

RESIDENCY: Years in Village: _____

AREAS OF POSSIBLE INTEREST: Please mark your choices

_____ Board of Public Works

_____ Plan Commission

_____ Board of Review

_____ Police & Fire Commission

_____ Community Development Authority

_____ Residence Board

_____ Ethics Committee

_____ Tourism Commission

_____ Parks & Recreation Commission

_____ Zoning Board of Appeals

Please indicate your reason for applying for this position, **any education or experience that would be relevant to the specific committee(s) you have requested** and any other pertinent information that you feel would be helpful in selecting you for a position.

Return to: Village of Jackson, Office of the Village Clerk,
P.O. Box 637, Jackson, WI 53037-0637
Email: jilline.dobratz@villageofjacksonwi.gov

Applicant information is subject to public release under state law.