

To: Village Board, All Committee Members, and Others  
From: Jen Keller, Village Administrator  
Date: January 28, 2022  
Re: Weekly Update



### **Police Department**

On Monday, Officer John Joerger was sworn-in and began his field training program. Officer Joerger comes to Jackson with over 10 years of policing experience, including work as a 911 dispatcher and a firefighter. Officer Joerger most recently worked as a police officer at Drexel University in Philadelphia. Say “hello” if you see him around the Village!

A 20-year-old Muskego man was sentenced to probation this week for a 2021 missing persons investigation that originated in Jackson. The man was charged with interfering with child custody and three (3) counts of felony bail jumping, after he picked up a 13-year-old Jackson girl he met on Snapchat and took her to Menomonie, WI. An Amber Alert was issued, and the girl was taken into protective custody and safely returned to her family. More information on the sentencing is available via Fox6 at <https://www.fox6now.com/news/brandon-morgan-amber-alert-probation>.

A 40-year-old Kenosha man was charged in Washington County with 11 criminal counts this week for a burglary that occurred at Dairy Queen in June 2021. This case involved the suspect forcibly entering the business in the middle of the night, causing thousands of dollars in property damage, and stealing an undisclosed amount of money from the business. This was a lengthy and complex investigation that involved multiple law enforcement agencies.

A 42-year-old Jackson man was charged in Washington County this week with election fraud after voting illegally in the Fall 2020 Presidential Election. The man was prohibited from voting due to being on probation at the time of the election. The complaint was investigated after a complaint was received from the Wisconsin Elections Commission.

### **Fire Department**

In the last two (2) weeks, JFD responded to 21 medical calls and three (3) fire calls. The fire calls consisted of a Carbon Monoxide call at an apartment building, which was the result of an exhaust leak and natural gas leak on a furnace. The second call was response to a two-vehicle accident on CTH NN and Call Drive. Three (3) patients were transported to a local hospital. The third call was in response to a report of a two-vehicle accident near Pioneer Plaza, which included both vehicles sustaining minor damage.

Monday night's training involved training on obstetrics and pediatric emergencies. A Saint Mary's Ozaukee hospital EMS liaison provided continuing education regarding emergency deliveries, which included JFD personnel utilizing obstetric mannequins to simulate delivering babies. From time to time, JFD EMS personnel are required to provide emergency services for pregnancy related emergencies, so this training is helpful to ensure EMS personnel are trained for these types of calls.

### **Parks and Recreation**

“Thank you” to all who donated at the American Red Cross Blood Drive on January 19<sup>th</sup>. Jackson’s commitment to host a blood drive with the American Red Cross truly made a difference! A total of 40 donors were registered for the event, and four (4) of those individuals were first-time donors. In total, 34 pints of blood were donated. The next blood drive with American Red Cross is scheduled for March 22<sup>nd</sup> at the Jackson Community Center. For information regarding registration, please call (262) 677-9665.

Programming updates include a new session of Dance starts Wednesday. There will be no volleyball open gym on Friday January 28<sup>th</sup>. Volleyball open gym will resume every Friday in February from 5PM – 8PM. The West

Bend School District 4K Enrollment is now open for the 2022-2023 school year. Please visit <https://www.west-bend.k12.wi.us> to access online enrollment. Staff will be meeting next week to begin planning for the 2022 Spring/Summer Activity Guide. The guides will once again be printed and delivered to homes in April 2022. Lastly, congratulations Jackson, on reaching your one-year Little Free Library Anniversary! Visit the Jackson Little Free Libraries at the Jackson Community Center and at Hickory Lane Park!

Staff is working with Appleton Signs regarding two (2) signage proposals. The first is for a header for the digital sign located at Main Street and Jackson Drive. The second proposal is for a new digital sign to be located at the Jackson Community Center. Both sign proposals will be prepared in collaboration with Kettlebrook Church and the Washington County Boys and Girls Club.

### **Building Inspection**

Staff completed an inspection request concerning suspected mold in a multi-unit apartment building. There was no evidence of mold found throughout the more than two-hour inspection. Inspection volume remains generally busy despite the frigid temperatures over the last few weeks. Permit volume has dropped off in the last week which is somewhat typical for the month of January. Staff participated in a webinar regarding the Disaster Recovery Reform Act presented by FEMA. The webinar covered guidance for public assistance funding and procedures related to natural disasters.

### **Public Works**

The Street and Parks Department Crew continues with vehicle and building maintenance, picking up the remaining Christmas trees placed along curbs, and village-wide snow removal. Clearing of catch basins and snows piles will occur next week. The new one-ton truck chassis was received this week from the dealer. Next steps for assembly include the installation of the plow and then the box. Midwest Fiber continues to install fiber along Eagle Drive and has installed the conduit into the Public Works Building. Staff are watching the weather for a good day to move the remaining items out of the Old Village Hall next week.

The Jackson Water Utility continues with the 2022-meter changeout program with Main Street properties being the main focus. The bulk water station for 2021 fourth quarter saw an increase in activity with a total revenue amount of \$9,945.80. The 2021 fourth quarter water and sewer bill payments are being collected with the late fee date of February 5<sup>th</sup> approaching.

At the Wastewater Treatment Plant, efforts continue with addressing work orders and maintenance. Televising sanitary laterals along with the meter changeouts are also a part of Staff projects. Midwest Fiber is work on the conduit lateral to service the plant.

### **Administration**

This week, Staff focused on year end reporting including: 2021 Wisconsin Retirement System (WRS) annual reconciliation, Sales and Use Tax and Unemployment reports, W-2 and 1099 filings, and the annual WT-7 has been filed and submitted. Property tax bill payments continue to be received and processed by Staff. First installments of real estate property tax payments are due to the Village Treasurer on or before January 31<sup>st</sup>.

Absentee ballots were mailed out on Tuesday for those participating in the Spring Primary Election. In-person absentee voting for the Germantown School District Primary begins on Tuesday, February 1<sup>st</sup> and will continue through Friday, February 11<sup>th</sup>. Hours for in-person absentee voting will be 8:30AM-4PM daily, with extended hours on Friday, February 11<sup>th</sup>, 8:30AM-5PM. The Municipal Complex will serve as the Village-wide polling location.

Lastly, the Village of Jackson is now under contract to sell the former Village Hall and Police Station site, should all terms of the offer be met. Changes for zoning and needed site approvals will be brought before the Plan Commission and Village Board in the coming months prior to the final transfer of ownership from the Village to the interested party.