

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: January 21, 2022
Re: Weekly Update



Police Department

This week JPD Staff met to plan the Village's first ever Citizen's Police Academy. The Academy will be organized by Officer Jennifer Gerke and is set to kick-off in Fall of 2022. Dates and curriculum are still in the final stages of planning. JPD Staff are hopeful to recruit citizens interested in learning more about the inner workings of the Jackson Police Department. More information will be shared via this publication and on the JPD Facebook page.

Cross your fingers for snow! The Village is still waiting to receive some measurable snow so the 2022 Village-wide snowman building contest can commence!

Fire Department

In the last two (2) weeks JFD responded to 27 medical calls and one (1) fire call which included a possible carbon monoxide detection. Crews metered the apartment and found no levels of CO.

Monday night's training consisted of search and rescue drills. JFD personnel also performed SCBA drills to maintain efficiency while using the equipment in an emergency situation. JFD has also formed a committee to design and plan for a new ambulance to be added to the fleet. The committee met for the first time this week and established parameters for the duration of the planning and design of the truck. Next, the committee members will research how neighboring communities have replaced ambulances recently to see how those processes have worked and what positive or negative feedback those departments have regarding their ambulance replacement experience.

Lastly, the emergency vehicle exhaust system is in its second week of installation at the Municipal Complex and all trucks are in the process of being fitted with magnetic exhaust tips to connect to the exhaust system. Completion is anticipated next week.

Parks and Recreation

Renee met with members of the Special Olympics to collaborate on programs beginning this summer and into next winter. The 4K Directors met to discuss end of year strategies and registration for the new school year in September. Wednesday evening the winter indoor Co-Ed Adult Volleyball Leagues began – good luck teams!

Wednesday, the American Red Cross held a blood drive at the Jackson Community Center (JCC). The next blood drive is Thursday, February 17th and will be hosted by Versiti, Blood Center of Wisconsin. To make an appointment call 1-877-232-4376 or schedule an appointment online at: www.bcw.edu.

The Jackson Festivals, Action in Jackson Committee met on Thursday to plan for the June 10th & June 11th Annual Event. Also on Thursday, the Visit Washington County, County Visitor's Bureau (CVB) Marketing Committee met. All businesses and organizations in the Jackson Area are encouraged to become a member of the CVB. Membership is extremely affordable and provides a wonderful opportunity to advertise your business and network with others throughout the County. Contact Elaine Motle, Executive Director for information today info@visitwashingtoncounty.com.

Building Inspection

Permit volume has been steady the first few weeks of the new year. Permits have been issued for a home in the Laurel Springs Addition No. 1 Subdivision. A final occupancy inspection was completed for Auto Thirst at N168 W20069 Main Street.

Public Works

The Street and Parks Department Crew completed truck and building maintenance during the cold weather period this week. Outside projects included the removal of a fallen tree on the Hickory Park path which has caused temporary closure, the path is now open to visitors. Dead trees were also removed from the pedestrian easement of Glencoe Lane and Glen Hill Drive. Midwest Fiber continues to install fiber along Eagle Drive and has scheduled installation of the lateral into the Public Works Building for Monday, January 24th. The contractor is also working on the conduit lateral to service the wastewater treatment plant.

The Jackson Water Utility 2022 meter changeout efforts continued this week, with Staff replacing 17 meters on properties along Main Street, leading to a total of 53 replaced so far this year. At the wastewater treatment plant, Staff focused on work orders, maintenance to the facility and televising laterals along Main Street.

The Stormwater Pond Management Program has begun this week and included a Staff to discuss the project and determine a schedule for the year. Letters will be sent to pond property owners sometime in the Spring of 2022.

Lastly, utility plans are in the review process by the Village Engineer for the Morning Meadows Phase 3 and the Little Lamm's Corner Subdivisions.

Administration

Within the last two (2) weeks, the Village of Jackson has transitioned many Staff emails from a ".com" domain to a ".gov" domain. Visit us [online](#) to access an updated listing of departmental email addresses. Once the transition is completed, the Village website will also transition from ".com" to ".gov" domain.

Tax bill payments continue to be received and processed by Staff. First installments of real estate property tax payments are due on or before January 31st. On Wednesday, Staff participated in a Wisconsin Elections Commission webinar on Absentee Voting. Supplies for the Spring Primary Election on February 15th were ordered from the County. The International Institute of Municipal Clerks (IIMC) Region VI Mid-Year meeting was attending via Zoom on Friday.