

To: Village Board, All Committee Members, and Others
From: Jen Keller, Village Administrator
Date: January 14, 2022
Re: Weekly Update



Police Department

Several projects were completed within the Police Department this week. Bradford Systems installed the new mobile evidence shelves in the property room. Property custodian Officer Krueger will now begin the process of unpacking and organizing the property and will then conduct a full audit. The installer was here this week to install new squad cameras in three (3) of JPD squads. This will update the system to allow for automatic, wireless uploading of squad car video to the server.

On November 7th, 2021, the 2021 Wisconsin Act 82 went into effect and established new statutory requirements that immediately apply to law enforcement agencies. The Act includes a requirement for agencies to create, collect, and share employment information as part of recruitment and hiring processes. JPD is compliant with most aspects of the Act. Staff will update written policies and formal procedures to comply.

A fatal vehicle crash occurred on Highway 45 in the Village on Friday evening. A 49-year-old West Bend man was killed after striking a semi-tractor trailer that was backing up in the traffic lane after missing the off-ramp onto State Highway 60. The driver of the semi, a 48-year-old Florida man, was eventually taken into custody in Illinois. The Washington County Sheriff's Office handled the crash investigation.

Fire Department

In the last two (2) weeks, JFD has responded to 17 medical calls and three (3) fire calls including response to a smoke detector activation in a residential home, a sprinkler activation due to malfunction of a compressor in a nursing facility, and a collision between a car and semi-tractor trailer on Hwy 45 near STH 60.

Monday included an evening officer meeting and a life skills class for Living Word High school which prepares students for going to college and includes first aid and safety practices. This week, J&H Heating began installing the Emergency Vehicle Exhaust system which is schedule to take approximately 2 weeks to complete.

Lastly, hospitals remain remarkably busy and are at capacity throughout our region. Please check your hospital's visitor policy as it has recently changed due to the amount of COVID patients. Please be patient if you need to be seen. All surrounding hospitals are working extremely hard to care for everyone. Know that the Jackson Fire Department is here to help and care for you in your time of need.

Parks and Recreation

Registration for the 2022-2023 WBSD/JPR 4k program opens January 17th at 12AM. Registration will occur online and is first come, first serve: <https://www.west-bend.k12.wi.us/ELP/1429-Untitled.html>. If you have questions about the Community Center site, please contact Kelly Valentino at: kvalentino@wbsd-schools.org.

The JCC staff would like to remind patrons to please stay home if you are feeling sick. Staff have struggled to find substitute teachers for classes. Anyone looking for a part-time job as a Building Supervisor or Early Childhood class substitute, please contact Kelly Valentino at: kvalentino@villageofjacksonwi.gov.

The JPR 2022 Calendar of Events will be completed and available by Friday, January 21st. February 15th is tentatively schedule for the first meeting of the Village Parks & Recreation Commission at 6PM at the JCC. The JPR Friends Group will also be meeting following the Commission meeting. Members of the public are welcome and encouraged to attend.

Building Inspection

Final inspections were completed on the Coffeerville Catering Kitchen located on N. Center Street. Occupancy is expected by the end of the month. Rough inspections were completed for a single-family home at W206 N17448 Hidden Creek Road. Occupancy was granted for Good Karma Massage located in the Eagle Drive Professional building. Lastly, 2021 permit volume totaled 1,115 permits, which was the 3rd highest number of annual permits issued in the last 20-years.

Public Works

The Street and Parks Department Crew continued efforts this week with the curbside chipping of Christmas trees, which will continue until the majority of Christmas trees placed on curbs are managed. The yard waste site is in the process of being cleared out, thus far 36 loads of bags have been hauled off-site. Staff are also preparing for the removal and storage of the outdoor Village Christmas Tree which was disassembled today at the Municipal Complex. Crews also performed equipment maintenance on the backhoe which received a new wiring harness. Mid-West Fiber continues to install fiber conduit throughout the Village. Installation is now occurring on Eagle Drive.

The Jackson Water Utility continues with the 2022 meter changeout program. Another 20 meters were replaced this week and a total of 36 meters have been replaced in 2022. Reports of excessive water in the road near Hickory Park, initially thought to have been a water main break, resided to on Sunday, January 9th and the excessive water was determined to have been a result of a water blowoff valve that was half-closed. The valve was closed fully, so there is no water main break to report. Well #4 pipes were painted this week. Lastly, 4th quarter water and sewer bills were sent to customers this week along with the Jackson Quarterly Newsletter.

Administration

Tax bill payments continue to be received and processed by Staff. First installments of real estate property tax payments are due on or before January 31st. The January tax settlement was sent to the Washington County Treasurer's Office this week. Settlement checks were issued this week to all taxing jurisdictions and the Village received the 1st Quarter 2022 General Transportation Aid (GTA) payment in the amount of \$78,098.59.

A Notice of Absentee Voting Instructions (Type E) for the February 15th, 2022, Spring Primary Election will be posted and published in the Daily News on January 18th. The Germantown School District will be the office on the ballot for the Primary.

Treasurer Smith and Administrator Keller met with the Village's Financial Advisors to discuss current investments, 2022 budgeted projects, and future Village projects. Staff also met with the selected AV vendor to discuss final steps to fully implementing the Audio and Video systems at the Municipal Complex. Lastly, interviews began this week for the part-time administrative receptionist at the Municipal Complex.

Jackson Fire Department

<http://jfdwi.com/personnel.html>



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